

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT DEPARTMENT
OFFICE OF THE EXECUTIVE ENGINEER
SALT LAKE CONSTRUCTION DIVISION,
SECH BHAWAN (1ST FLOOR), BIDHANNAGAR
SALT LAKE CITY, KOLKATA – 700 091
Phone: 033-2337-1079

Memo No.227

Date: 04/02/2013

NOTICE INVITING QUOTATION NO.07 OF 2012-2013 OF SALT LAKE CONSTRUCTION DIVISION UNDER SPECIAL ENGINEER, SALT LAKE RECLAMATION AND DEVELOPMENT CIRCLE OF URBAN DEVELOPMENT DEPARTMENT, GOVT. OF WEST BENGAL.

Sealed Bid/Quotations from the interested Bidders/Quotationers are hereby invited in their official letter head for acceptance of the Special Engineer, Salt Lake Reclamation and Development Circle, Urban Development Department for and on behalf of the Governor of West Bengal for the purpose "SELECTION OF A VALUER FOR THE PURPOSE OF VALUATION OF ALL MATERIALS (OF SALT LAKE PROJECT) STACKED AT DIFFERENT GODOWNS AND STACK YARDS AT CENTRAL PARK, SALT LAKE AS IS WHERE IS BASIS" from the registered valuers having experience in executing similar nature of works in various government departments.

2. Scope of Work:

The selected valuer is to assess valuation of all types materials including scrap and old machineries (of salt lake project) stacked at different godowns and stack yards at Central park, Salt Lake and Bagjola Sewage Treatment Plant at Kestopur as per the stock list maintained by different divisions (namely, Salt Lake Reclamation Division, Salt Lake Construction Division, Bidhannagar Municipal Services Division and Central Mechanical Division) of Salt Lake Project, as is where is basis. A report is to be submitted by the selected valuer on the valuation the materials/store/stock of different descriptions highlighting the general condition of different store materials and machineries/ spare parts etc. and its possible reuse/utilization after economic repairs, if any.

3. Important Dates:

- a) Last date of dropping of bid/offer/quotation papers, in the tender box only, is on 18.02.2013 up to 14:00 hours in any one of the following offices:
- i) Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, First Floor, Salt Lake City, Kolkata - 700 091.
 - ii) Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kolkata-700 091.
 - iii) Executive Engineer, Metropolitan Drainage Mechanical Division, Jalasampad Bhawan, (4th Floor), Salt Lake, Kolkata - 700 091.
 - iv) Executive Engineer, Suburban Drainage Division, Jalasampad Bhawan, (7th Floor), Salt Lake, Kolkata -700 091.
 - v) Executive Engineer, Salt Lake Construction Division, Sech Bhawan, Salt Lake, Kolkata-700 091.
- b) Date and time of opening of bids/quotations in presence of the participants or their authorized representative is on 19/02/2013, immediately, after 14:00 hrs. in the office chamber of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, Salt Lake, Kolkata-700 091. The bid/offer/quotation papers received in the tender box from all the participants shall be recorded in the register, after opening in presence of the participants or their authorized representative, and, the participants are to put their signatures in the opening register.

4. Terms & Conditions:

- a) INTENDING PARTICIPANTS MUST GO THROUGH THE TERMS & CONDITIONS OF THIS NOTICE INVITING QUOTATION BEFORE SUBMITTING THEIR BID/OFFER. BID/OFFER MUST BE INCLUSIVE OF ALL OVERHEADS, COST OF TRANSPORT, VISIT TO THE SITES, TAXES AND DUTIES AS APPLICABLE FROM TIME TO TIME AND IN VOGUE. NO CLAIM WHATSOEVER ON ANY ISSUE SHALL BE ENTERTAINED AFTERWARDS.
- b) Submission of bid/offer/quotation by Post is not allowed. Bids/offers/quotations are to be submitted in the box kept in the different offices, as listed above, and shall only be considered.

- c) Rate of all the items in the bid/offer/quotation has to be quoted both in words and figures by the participating bidders, without which, bid/offer/quotation submitted shall stand informal.
- d) Intending participants while submitting their bid/offer/quotation, in their official letter head, should also submit self attested copies of the following documents, including one self attested copy of each of the credentials/documents - originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced, on demand.
- i) ST, IT and PT clearance certificate, PAN valid at least up to the date of opening of the quotation. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
- ii) Photocopy of the credentials of valuation work executed, previously, under various government departments/organizations may also be enclosed.
- iii) Failure to produce any of the above documents may be considered good and sufficient reason for quotation being declared informal.
5. Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender/bid/quotation under the Division/Circle for at least 3(three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
6. Interested participant/bidder is requested to inspect the sites/godowns/stackyards at Central Park, Salt Lake and the Bagjola Sewage Treatment Plant at Kestopur before submitting their offer. For any help in this regard, interested participant/bidder is requested to contact the office of the undersigned between 14-00 hours and 16-00 hours on any working day.
7. Any corrigendum notice that may be issued in connection with this notice inviting quotation shall also form part of the agreement of contract. This notice can be seen in the office notice board of the undersigned on any working day. It can also be seen in the official web site of the U.D. Department. The web site is www.wburbandev.gov.in
8. The bidders/quotationers should quote the rates in their official letter head in the following format.

Sl. No.	Description of Item	Rate (In Rs.) – { both in figures and in words}
1	Valuation of all types materials including scrap and old machineries (of salt lake project) stacked at different godowns and stack yards at Central park, Salt Lake as per the stock list maintained by different divisions (namely, Salt Lake Reclamation Division, Salt Lake Construction Division, Bidhannagar Municipal Services Division and Central Mechanical Division) of Salt Lake Project, as is where is basis, as per present market price, including all laboureres and tools and tackles, jungle cutting wherever necessary.	
2	Valuation of all types materials including scrap and old machineries stacked at different godowns and stack yards Bagjola Sewage Treatment Plant at Kestopur as per the stock list maintained by different divisions (namely, Bidhannagar Municipal Services Division and Central Mechanical Division) of Salt Lake Project, as is where is basis, as per present market price, including all laboureres and tools and tackles, jungle cutting wherever necessary.	
3	Submission of Report 04(four) hard copies and in 01(one) soft copy highlighting the general condition of different store materials and machineries/ spare parts etc. and its possible reuse/utilization after economic repairs, if any.	
	TOTAL:	
(Rupees _____)		_____) only

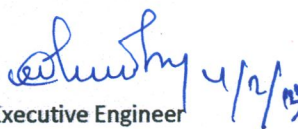
9. The bidders/quotationers should quote the rates for each and all the items, both in figures and in words, **only in the 02 (two) schedules** attached with bid/quotation documents. **NO LUMP-SUM OFFER WILL BE ENTERTAINED.** The rate should be quoted in one single hand writing, and, preferably, with the same ink. Rates quoted in different hand writings shall be treated as informal.
10. Any quotation containing over writing is liable to be rejected.
11. All corrections are to be attested under the dated signature of the bidder/quotationer without which bid/quotation may be informal.
12. When a bidder/quotationer signs his quotation in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate bidder/quotationer, the rates tendered should be attested by a witness.
13. The selected bidder/quotationer will have to sign an Agreement of Contract in relevant W.B. Form No. 2911, with the undersigned, in quadruplicate, at his/her own cost within 07(seven) days from the date of acceptance of bid/quotation.
14. Any letter or other instrument submitted, separately, in modification of the sealed bid/quotation will not be entertained and the bid/offer is liable to be summarily rejected.
15. Conditional bid/quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.
16. The selected bidder will have to engage all labourers and supply all tools and tackles to execute the valuation work including jungle cutting wherever necessary. No separate payment will be entertained on these components whatsoever. The interested bidders/quotationers should quote the rates for each and all the items taking this factor into account.
17. Time allowed to complete the work is 30 (thirty) working days, including submission of report, to be reckoned from the date as mentioned the work order. The work being mostly labourer oriented, sufficient labourers, tools and tackles are to be engaged to complete the work, in time.

18. **Acceptance of Bid/Quotation**

Special Engineer, Salt Lake Reclamation and Development Circle, Urban Development Department is the accepting authority. **Only the total lowest offer amongst all formal offer/bid/proposal received will be accepted.** However, The bid/quotation accepting authority does not bind himself to accept the lowest bid/quotation/tender and reserves the right to reject any or all of the bid/quotation/tender received, without assigning any reason whatsoever to the intending bidders/quotationers.

19. **Submission of Report and Payment thereof**

Report on valuation work is to be submitted to the undersigned, **in a sealed cover**, in 04(four) hard copies and in 01(one) soft copy. The report must highlight the general condition of different store materials and machineries/ spare parts etc. and its possible reuse/utilization after economic repairs, if any.


Executive Engineer
Salt Lake Construction Division

Copy submitted for information & necessary action to:

- 1) The Principal Secretary, Urban Development Department, Govt. of West Bengal, Nagarayan, Salt Lake, Kolkata-91.
- 2) The Chief Engineering Adviser, Urban Development Department, (Salt Lake Project), Sech Bhawan, Kol-91.
- 3) The Chief Engineer-I, I&W Directorate, Jalasampad Bhawan, Salt Lake Kolakata-91.
- 4) The Chief Engineer-II, I&W Directorate, Jalasampad Bhawan, Salt Lake Kolakata-91.
- 5) The Chief Engineer (D&R), I&W Directorate, Jalasampad Bhawan, Salt Lake Kolakata-91.
- 6) The Special Engineer, Salt Lake Reclamation & Development Circle, Sech Bhawan, Kolkata-91.
- 7) The Superintending Engineer, Mechanical & Electrical Circle, 6th floor, Jalasampad Bhawan, Salt Lake Kolakata-91.
- 8) The Superintending Engineer, Electrical Circle, No.-I, Public Works Directorate.
- 9) The Superintending Engineer, Electrical Circle, No.-II, Public Works Directorate.
- 10) The Superintending Engineer, Electrical Circle, No.-III, Public Works Directorate.
- 11) The Superintending Engineer, Electrical Circle, No.-IV, Public Works Directorate.
- 12) The Superintending Engineer, Electrical Circle, No.-V, Public Works Directorate.
- 13) The Superintending Engineer, Electrical Circle, No.-VI, Public Works Directorate.
- 14) The Executive Officer, Digha Shankarpur Development Authority, Digha, Dist-Purba Medinipur.
- 15) The Executive Engineer, P.W.D., Electrical Resources Division-I, 11A Mirza Ghalib Street (3rd Floor), Kolkata-700 087.
- 16) The Executive Engineer, P.W.D., Suburban Electrical Division, 75, Diamond Harbour Road, Kolkata-700 023.
- 17) The Executive Engineer, P.W.D., Western Electrical Division-II, Purta Bhaban (1st floor), Sadarghat Burdwan-712103.
- 18) The Executive Engineer, Salt Lake Reclamation Division, Sech Bhawan, Salt Lake, Kolkata-91.
- 19) The Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kolkata-91.
- 20) The Executive Engineer, Bidhannagar Municipal Services Division, Sech Bhawan, Kol-91.
- 21) The Executive Engineer, Howrah Irrigation Division, 11-A, Mirza Galib Street, (Top Floor), Kol-87.
- 22) The Executive Engineer, Salt Lake Construction Division, Sech Bhawan, Kolkata-91.
- 23) The Executive Engineer, Metropolitan Drainage Mechanical Division, 4th floor, Jalasampad Bhawan, Kolkata.
- 24) The S.D.O., Salt Lake Mechanical Sub-Division, Sech Bhawan, Kolkata-91.
- 25) The S.D.O., Salt Lake Electrical Sub-Division, Sech Bhawan, Kolkata-91.
- 26) The S.D.O., Salt Lake Salt Lake Store Sub-Division, Sech Bhawan, Kolkata-91
- 27) Office Notice Board,
- 28) Estimate Section for office record.
- 29) Account Section for office record

Executive Engineer
Salt Lake Construction Division