

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT DEPARTMENT
OFFICE OF THE EXECUTIVE ENGINEER
CENTRAL MECHANICAL DIVISION
NIRMAN BHAWAN, BIDHANNAGAR
1ST FLOOR, SALT LAKE CITY
KOLKATA-700091

**NOTICE INVITING QUOTATION NO. 09 OF 2015-16 of Executive Engineer,
Central Mechanical Division**

Memo No. 16-139/ 878

Date: 01.12.15

Sealed Quotations are hereby invited by the undersigned for the work mentioned below, from eligible and resourceful manufacturers or their Authorized delars /distributors of Hitachi / Carrier/Voltas

Name of the work: Supply & Installation of new split type Air Conditioning machine In connection with the work of up gradation works in the office of the West Bengal Staff Selection Commission at 3 rd Floor of Mayukh Bhavan- horizontal extension , supply of furniture and electrical installation works.

2. Prayer for issue of quotation papers must be addressed in his /their letter head & submitted to the Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kol-91, along with valid PAN, VAT, IT and PT clearance certificate and credential (as per completion / payment certificate) of Supply & installation of at least 10 nos. A.C machines in a single work order in a financial year during last 5 (five) years (to be determined from the actual year of completion, considering current financial year -1). In the completion certificate, name of work, tender number, actual date of completion and gross final value of works are to be mentioned by the competent authority.

3. Short listed participants will be issued the quotation documents from the office of the Executive Engineer, Central Mechanical Division, Nirman Bhawan, Salt Lake, Kol-91,

4. Important Dates are as follows:

a. **Last Date and Time for submission of prayer for issue of bid/quotation papers is 16.12.15 up to 16:00 hours.**

b. **Last Date and Time for purchase of quotation papers by the short listed applicants is on 17.12.15 up to 16:00 hours.**

c. **Last Date of dropping of bid /offer/ quotation papers, in the tender box only, is on 18.12.15 up to 15:00 hours** in the office of the Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kol-91, and will be opened on the same day and in the same office on or shortly after 15:00 hours, in presence of the participants or their authorized representative and the participants are to put their signature in the opening register.

5. Terms & Conditions:

a. **Earnest money @2% of the quoted amount** is to be submitted by the participating bidders, / quotationers in the shape of Bank Draft / Pay order / Bankers cheque purchased from any nationalized bank drawn in favour of the Executive Engineer, Central Mechanical Division, payable at Kolkata. **This earnest money shall be enclosed with the Price Bid, failing which the bid declared informal.** The earnest money shall be converted into Security deposit and shall be returned / refunded as per terms and condition. Unsuccessful bidder / quotationer may submit application for refund of their Earnest money and that shall be released after issuance

competent authority are to be submitted with the quotation / bid document, duly attested by the concerned bidders / quotationers.

b. Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of quotation papers.

c. Any corrigendum notice that may be issued in connection with this N.I.Q shall also form part of the agreement of contract.

d. Bidder / quotationer who will sign on behalf of the manufacturer's Company or Firm, must produce the authenticate documents in support of his competency to enter into an Agreement of Contract in relevant W.B Form No. 2911 in duplicate, at their own cost, on behalf of the Company or the Firm under the Indian Partnership Act, failing which all the papers in his favour will be treated as cancelled and the deposited Earnest Money will be forfeited.

e. Conditional bid / quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

6. Bid Documents:

Price shall be quoted by the bidders / quotationers in their co's / firm's letter head as per schedule which will be issued by the department and submitted in **Sealed** cover addressed to the Executive Engineer, Central Mechanical Division mentioning the NIQ no.

7. The bid / quotation accepting authority does not bind to accept the lowest bid / quotation, and reserves to right to reject any or all of the bid / quotation as received, without assigning any reason whatsoever to the intending bidders / quotationers. The bidder should clearly specify the **Guarantee period** for all equipments and it should not be less than one year. In case of any trouble / defect, in their guarantee period, it should have to be made good without any extra cost.


8. Vat, IT, cess or any other statutory deduction will be made as per Govt. Rules.

9. The payment of running account bills, as well as final bill, for the work will be made according to the availability of fund and no claim, whatsoever, due to delayed in payment, will be entertained.

10. Time of completion shall be 20 (twenty) days from the date of issuance of formal work order.

11. The interested bidders / quotationers are always well come to visit the site before submitting the application / quotation / bid etc.

12. It is mandatory by the all bidders / quotationers to produce their all original documents including certificate of authorization (in case of authorized delers/distributors) as per demand of the Executive Engineer, Central Mechanical Division. If it appears at any stage that the document submitted by the quotationers / bidders are false, then the credentials / papers submitted by the quotationers are liable to be cancelled at any stage. For any grievance regarding issuance of tender paper / Bid document, applicants may write to the Special Engineer, Salt Reclamation & Development Circle, Sech Bhawan, Salt Lake, Kolkata-700 091, within two days from the date of application.

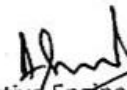

Executive Engineer
Central Mechanical Division

Memo No. 878(17)

Date: 01.12.15

Copy submitted for information & necessary action to:

- 1) The Principal Secretary, Urban Development Department, Govt. of West Bengal, Nagarayan, Salt Lake, Kolkata-91.
- 2) The Chief Engineering Adviser, Urban Development Department, (Salt Lake Project), Sech Bhawan, Kol-91.
- 3) The Special Engineer, Salt Lake Reclamation & Development Circle, Sech Bhawan, Kolkata-91.
- 4) The Superintending Engineer, Mechanical & Electrical Circle, 6th floor, Jalsampad Bhawan, Salt Lake Kolakata-91.
- 5) The Executive Engineer, P.W.D., Electrical Resources Division-I, 11A Mirza Ghalib Street (3rd Floor), Kolkata-700 087.
- 6) The Executive Engineer, P.W.D., Suburban Electrical Division, 75, Diamond Harbour Road, Kolkata-700 023.
- 7) The Executive Engineer, P.W.D., Western Electrical Division-II, Purta Bhaban (1st floor), Sadarghat Burdwan-712103.
- 8) The Executive Engineer, Salt Lake Reclamation Division, Sech Bhawan, Salt Lake, Kolkata-91.
- 9) The Executive Engineer, Bidhannagar Municipal Services Division, Sech Bhawan, Kol-91.
- 10) The Executive Engineer, Howrah Irrigation Division, 11-A, Mirza Galib Street, (Top Floor), Kol-87.
- 11) The Executive Engineer, Salt Lake Construction Division, Sech Bhawan, Kolkata-91.
- 12) The Executive Engineer, Metropolitan Drainage Mechanical Division, 4th floor, Jalsampad Bhawan, Kolkata.
- 13) The S.D.O., Salt Lake Mechanical Sub-Division, Sech Bhawan, Kolkata-91.
- 14) The S.D.O., Salt Lake Electrical Sub-Division, Sech Bhawan, Kolkata-91.
- 15) Office Notice Board, Central Mechanical Division, Sech Bhawan, Kol-91.
- 16) The Divisional Accounts Officer, Central Mechanical Division, Sech Bhawan, Kol-91.
- ✓ 17) Computer cell, Nagarayan Bhawan.


Executive Engineer
Central Mechanical Division
01/12/15
