

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

UNNYAN BHAVAN, 1ST FLOOR, BLOCK-A, SEC-II, SALT LAKE CITY, KOLKATA-700091

NIQ NO. 09/NDITA/2015-2016

Dated: 31.12.2015

NOTICE INVITING QUOTATION

Sealed Quotation are invited by the **Executive Officer, Nabadiganta Industrial Township Authority** for the under mentioned work from bonafide, eligible and experienced Firms/Individual Contractors who have successfully completed works in Govt. Deptt.'s/ Local Bodies having credentials i.e. work orders with Completion Certificates of executing at least 50% value of similar nature of work in a single contract, within the stipulated time.

Name of the work:	As per enclosed list
Value of the work	To be quoted in enclosed separate sheet
Last date and time for submission of sealed Quotation	Up to 2.00 p.m. on 07.01.2016
Date and time for opening of Quotation in presence of willing Quotationers	After 2.30 p.m. on 07.01.2016

2. Qualification of Quotationers:

The intending quotationer should possess requisite well established infrastructure to carry out similar type of work including possessions of qualified supervisors, skilled and unskilled work force and sufficient resourcefulness, equipment, required for proper execution of work, being applied for.

3. Credentials, certificates, testimonials etc. as required along with application for Quotation documents (Enclosure must be serially mentioned in the application):

- i) Experience certificates of similar type of completed works if any in various Govt. /Semi Govt. Organization / Statutory Body/ Local body/ Govt. undertaking Authorities for last three years. The minimum limit of total value of work, for which certificates to be attached, should be not less than 50% of corresponding value of work now included in the notice, each year. The certificates should invariably include work orders supported by payment certificates, performance certificate issued by relevant authorities from where orders / payment certificates have been originated.

- ii) Proof of financial capability through bank documents.
- iii) Valid Sales Tax (In form-58) (not applicable for any type of temporary hired basis work, cleaning of rubbish / Solid waste, daily on/off operation of street light etc.), S.T. Registration Certificate / Commercial Tax, Current Professional Tax certificates (As per Annexure-XIXI, referred in Kolkata Gazette, Aug 22, 2001; vide Notification No. 2853-F.P.T. dated, Aug 22, 2001) / Income Tax Return verification form of last Assessment Year/Pan Card
- iv) Other Tax registration documents, if any, issued by competent authority.
- v) Trade License issued by competent authority.
- vi) Certificate of registration of West Bengal Value Added Tax in Form 3(not applicable for any type of temporary hired basis work, cleaning of rubbish / Solid waste, daily on/off operation of street light etc.).
- vii) Valid of Electrical Contract License. (In case of Electrical works)
- viii) Declaration of the Electrical Supervisor engaged in the Concerned Company to be submitted through Notary. (In case of Electrical works)
- ix) Supervisor's Competency Certificate holding part No. at least for 1, 2, 7A & 11. (In case of Electrical works)
- x) Electrical Workman's permit having part (I) & (V) and (XI) Completion Certificate with Schedule of works along with Order Copy of works as stated above. (In case of Electrical works)

[All in original for compare with photocopy's to be submitted (if required) to the Executive Officer, NDITA.]

4. Earnest Money payable along with submitted Quotation:

- i) An amount of Rs. 9,500/- shall have to be submitted along with the Quotation in the form of Bank Draft drawn in favor of NDITA, which will be refunded after issuance of work order in case of un-successful quotationer on receipt of application for refunding the same and will be adjusted with the security deposit (not applicable for any type of temporary hired basis work, cleaning of rubbish / Solid waste, daily on/off operation of street light etc.) in case of successful quotationer and will be refunded after the completion of security period for the work on receipt of application for refunding the same.

5. Quotation Documents:

The Quotation shall consist of -

- i) Quotation documents mentioned at Para - 3
- ii) Pro-forma of Bid Quotation.
- iii) Notice Inviting Quotation.

6. Conditional Quotation:

No conditional Quotation shall be entertained.

7. Right to acceptance:

The Quotation inviting authority reserves the right to accept the Quotation. He also reserves the right to reject one, few or all Quotation received. The decision of the authority is final, without assigning any reason whatsoever and shall be binding for all.

8. Validity for acceptance:

Offers made in Quotation shall remain valid up to 90 (Ninety) days from the date of submission of Quotation. No revision on any ground shall be entertained at any stage.

9. General:


Mode and method for quoting rates and other input, spirit and features of the contract and all relevant aspects have been highlighted in the different section of the Quotation document, which shall be governing and binding condition of the contract.

10. Related information about the work site etc.:

The Quotationers are advised to ascertain the site conditions fully prior to submission of Quotation. They may also seek prior clarifications on various related aspects of the work. No claims on ground of insufficient knowledge on any count after submission of the Quotation shall be entertained.

11. Late submission of the Quotation documents is not allowed.
12. **No subletting** of works by initiating any type of **sub-contract**, is allowed.
13. Conditional Quotation will not be accepted in any case.
14. All intending eligible applicant(s)is/are requested to be present personally during the time of submitting application. Authorized representative through Notary/Power of Attorney will only be allowed in absence of original applicant(s)


Executive Officer


Nabadiganta industrial Township Authority


Memo No: 1730/1(9)/NDITA/15

Date: 31.12.2015

Copy forwarded for kind information and with request for publicity to:-

1. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata-700091.
2. Secretary KMDA, Prasasan Bhavan, Bidhannagar.
3. Sub- Divisional Officer, Bidhnnagar
4. Municipal Commissioner, Bidhannagar Municipal Corporation.
5. The Executive Engineer/ NDITA.
6. The Finance Officer/ NDITA
7. The Notice Board, NDITA.
8. Publication in our official website (www.ndita.org) & website of the Deptt. of M.A. (www.wbdma.gov.in)
9. Publication in daily news paper(s)

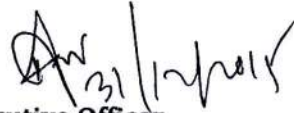

Executive Officer


Nabadiganta industrial Township Authority

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

Unnayan Bhavan, 1st Floor, Block - A, Sector - II, Salt Lake, Kolkata - 700 091
LIST OF WORKS UNDER NIQ NO: 09/NDITA/2015-16 OF E.O. Dated: 31.12.2015

Sl. No.	Name of work	Time of Completion
1.	Supplying, fitting and fixing of decorative office furnitures and Electrical Fixtures for the office of the Assistant Commissioner of Police at ECPS, Sector- V under NDITA.	30 Days
2.	Renovation, Construction Computer Desk with repairing of office furnitures at NDITA office at Unnayan Bhaban 1 st Floor.	20 Days
3.	Supply & Plantation of trees and plants in the green verge along the median kerb & side garden from NDITA Fly over to Box Bridge including under Metro Station including One month maintenance.	45 Days
4.	Supply & Plantation of trees and plants in the green verge along College More to Godrej Water Side garden both side including One month maintenance.	45 Days


Executive Officer

Nabadiganta Industrial Township Authority



Rate Sheet for work in NIO No. 09/NDITA/2015-16 Sl. 1

Name of Work: Supplying, fitting and fixing of decorative office furnitures and Electrical Fixtures for the office of the Assistant Commissioner of Police at ECPS, Sector -V under NDITA.

Sl. No.	Specification of Items	Quantity	Unit	Quoted Rate (Rs.)	Quoted Amount (Rs.)
1	Supplying fitting fixing Sun-mica finished Wooden table made with block board of size : 1225 mm X 600 mm X 760 mm including three drawers and including all fittings.	2 nos.	Each		
2	Supplying fitting fixing Sun-mica finished Wooden table made with block board of size : 930 mm X 620 mm X 770 mm including three drawers and including all fittings.	2 nos.	Each		
3	Supplying fitting fixing covered Sofa cum Bed with two nos. seater, frame made of CP Teak wood, HD-foam cushion, and of velvet upholstery of size: 1800 X 870 X 420 (Sofa cum Bed), backrest height 725 mm and 800 X 870 X 420 (seater), backrest height 725 mm. including all fittings.	1 set	Each Set		
4	Supplying fitting fixing Glass top (8 mm) centre table of aluminium structure, size: 1000 X 500 X 440 including all fittings.	2 nos.	Each		
5	Supplying fitting fixing Cabinet with clear glass (6 mm) shutter in the upper part, made of block board, water proof plywood with Sun-mica finish, including all fitting. Size : 1100 X 1200 X 530	1 no.	Each		
6	Supplying fitting fixing four compartments Cabinet with 4 nos drawers in the upper part made of block board, water proof plywood with Sun-mica finish, including all fitting. Size : 1800 X 930 X 475	1 no.	Each		
7	Supplying fitting fixing Anodized aluminium structure table with partial board wooden top and sides including drawers etc. including all fittings. Size: 1425 X 720 and Height 780 mm	1 no.	Each		
8	Supplying fitting fixing Anodized aluminium structure side table with partial board wooden top and sides including 3 nos. drawers etc. including all fittings. Size: 400 X 425 and Height 625 mm	1 no.	Each		
9	Supplying fitting fixing Wooden composite computer table made with plywood including all fittings, size: 930 X 620 X 770	1 no.	Each		
10	Supplying fitting fixing Combined three seater stainless steel chair, including all fittings, size: 1780 X 850 X 450, Back ht. 800 mm.	2 nos.	Each		

11	Supplying, fitting fixing of full secretariat table of approx. size:1500 X 1000 (Top), with two nos supporting cabinets of approx. size : 675 X 275 X 675 (Ht. from floor) consisting three drawers in one side and single shutter three shelved wardrobe in the other, made of block board with teak ply finish.	1 no.	Each		
12	Supplying HDPE chair with arm of conventional detail fitted with foam cushion covered by velvet upholstery.	10 nos.	Each		
13	Supplying & fixing of 1.5 Ton split type Air Conditioner of reputed brand (approved by the EIC) (brand should be mentioned beside quoted rate) including supplying and fixing of necessary accessories (as per site condition) for the above for installation upto working condition. (Payment should be made after satisfactory performance of the A.C.)	1 no.	Each		
14	Supplying & fixing of 1.0 Ton split type Air Conditioner of reputed brand (approved by the EIC) (brand should be mentioned beside quoted rate) including supplying and fixing of necessary accessories (as per site condition) for the above for installation upto working condition. (Payment should be made after satisfactory performance of the A.C.)	1 no.	Each		
15	Supply & fixing of spot light fittings along with lamps of reputed brand (approved by the EIC) including necessary connections.	14 nos.	Each		
16	Modification of existing electrical wiring including supplying and fixing of accessories for 20 nos. point source as per site condition, as per direction of EIC.	1 job	Each		

Total:

Rupees in Word:-

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Signature of the Bidder with Seal

Rate Sheet for work in NIQ No. 09/NDITA/2015-16 Sl. 2

Name of Work: Renovation, Construction Computer Desk with repairing of office furnitures at NDITA office at Unnayan Bhaban 1st Floor.

Sl. No.	Description of Work	Quantity	Unit	Quoted Rate (Rs.)	Quoted Amount (Rs.)
1	Dismantling partition wall of computer section and cleaning and clearing the office room in all respect (size 700 m X 2.10 m)	1 Set	Set		
2	Supplying, fitting and fixing 5 no. Computer Desk of size of total length 4600 mm X 550 mm wide at a height of 770 mm with front wall 600 height and 4 nos. partition wall of size 650 mm X 1050 mm X 30 mm thick along with 5 nos. drawers with locks & keys, 5 nos. keyboard trays and 5 nos. foot board 100 mm above floor all made of Superior quality ply board.	1 Set	Set		
3	Supplying, fitting and fixing 5 nos. cupboards of size 950 mm X 750 mm X 550 mm with double shutter at a height of 1400 mm from floor all made of superior quality ply board.	1 Set	Set		
4	Supplying, fitting and fixing of switch board on each computer desk along with wiring all complete.	5 Sets	Set		
5	Supplying, fitting and fixing computer keyboard tray made of superior quality ply board at Account Section.	5 Sets	No.		
6	Repairing of drawer with supplying, fitting and fixing of new 2 nos. drawer locks with keys.	20 Sets	Set		
7	Supplying one no. executive type revolving chair with arms and foot rest made of 1st class wood.	1 Set	Set		
8	Electrical wiring and supplying, fitting and fixing calling bells with push button switch.	1 Set	Set		

9	Supplying of foot rest made of 1st class wood.	2 Nos.	No.		
10	Supplying, fitting & fixing electrical good quality Crompton wall fan of standard size including wiring all complete in office.	4 Nos.	No.		
11	Supplying, fitting & fixing A.C. 15 amp. 3 pin plug .	2 Nos.	No.		
12	Supplying, fitting & fixing hydraulic Door Closure standard size ISI marked.	2 Sets	Set		
13	Repairing, renewing and polishing/painting of flush door.	4 Nos.	No.		

Total:-

Rupees in Word:-

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Signature of the Bidder with Seal

Rate Sheet for work in NIQ No. 09/NDITA/2015-16 Sl. 3

Name of Work: Supply & Plantation of trees and plants in the green verge along the median kerb & side garden from NDITA Fly over to Box Bridge including under Metro Station including One month maintenance.

Sl. No.	Description	Qty.	Unit	Quoted Rate (Rs.)	Amount (Rs.)
1	Supply of Budhha's Belly Bamboo 5ft.-6ft height, ready trees, bushy type in larged polybag base including carriage, loading and unloading at site and plantation by cutting hole 2ftx2ftx2ft and filling of existing good earth with mixing of necessary fertilizer and one month maintenance.	125Nos.	Each		
2	Supply of Ficus Nudablack 4ft- to 5ft. height, ready trees, bushy type in larged polybag base including carriage, loading and unloading at site and plantation by cutting hole 2ft x2ft x2ft. and filling of existing good earth with mixing of necessary fertilizer and one month maintenance.	100 Nos.	Each		
3	Supply & Plantation of Lantana Plants 1 ft. height (Yellow colour flower) with mixing necessary fertilizers and maintenance for 1 (one) month.	1000 Nos.	Each		
4	Supply of Ficus Panda 4ft- to 5ft. height, ready trees, bushy type in larged polybag base including carriage, loading and unloading at site and plantation by cutting hole 2ft x2ft x2ft. and filling of existing good earth with mixing of necessary fertilizer and one month maintenance.	2000 Nos.	Each		
5	Supply & Plantation of Tagore Plants 1 ft. 1ft6 inch. height with mixing necessary fertilizers and maintenance for 1 (one) month.	1000 Nos.	Each		
6	Supply of Plumeria (Red & White) 5ft.-6ft height, ready trees, bushy type in larged polybag base including carriage, loading and unloading at site and plantation by cutting hole 2ftx2ftx2ft and filling of existing good earth with mixing of necessary fertilizer and one month maintenance.	40 Nos.	Each		

Rate Sheet for work in NIQ No. 09/NDITA/2015-16 Sl. 4

Supply & Plantation of trees and plants in the green verge along College More to Godrej Water Side garden both side including One month maintenance.

Sl. No.	Description	Quantity	Unit	Quoted Rate (Rs.)	Quoted Amount (Rs.)
1	Supply of Ficus Nudablack 4ft- to 5ft. height, ready trees, bushy type in larged polybag base including carriage, loading and unloading at site and plantation by cutting hole 2ft x2ft x2ft. and filling of existing good earth with mixing of necessary fertilizer and one month maintenance.	100 Nos.	Each		
2	Supply & Plantation of Lantana Plants 1 ft. height (Yellow colour flower) with mixing necessary fertilizers and maintenance for 1 (one) month.	1000 Nos.	Each		
3	Supply of Ficus Panda 4ft- to 5ft. height, ready trees, bushy type in larged polybag base including carriage, loading and unloading at site and plantation by cutting hole 2ft x2ft x2ft. and filling of existing good earth with mixing of necessary fertilizer and one month maintenance.	2000 Nos.	Each		
4	Supply & Plantation of Tagore Plants 1 ft. 1ft6 inch. height with mixing necessary fertilizers and maintenance for 1 (one) month.	1000 Nos.	Each		

Total:-

Rupees in Woed:-

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Signature of the Bidder with Seal