

# **NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY**

UNNYAN BHAVAN, 1<sup>ST</sup> FLOOR, BLOCK-A, SEC-II, SALT LAKE CITY, KOLKATA-700091

NIQ NO. 11/NDITA/2015-2016

Dated: 03.03.2016

## **NOTICE INVITING QUOTATION**

Sealed Quotations in prescribed format, are invited by the **Executive Officer, Nabadiganta Industrial Township Authority** for the under mentioned work from bonafide, eligible and experienced Firms/Individual Contractors preferably who have successfully completed works in Govt. Department/ Local Bodies having credentials i.e. Work Orders with Completion Certificates of similar nature of work within the stipulated time.

<b>Name of the work:</b>	<b>Operation and maintenance of Pay &amp; Use Toilet near Parking Plaza at AQ-11 under NDITA.</b>
<b>Earnest Money</b>	Rs. 10,000.00
<b>Value of the work</b>	Rate to be quoted inclusive of all taxes & charges etc.
<b>Last date and time for submission of sealed Quotation</b>	Up to 2.30 p.m. on 10.03.2016
<b>Date and time for opening of Quotation in presence of willing Quotationers</b>	After 3.30 p.m. on 10.03.2016

### **2. Qualification of Quotationers:**

The intending quotationer, may be an individual or a bonafide Co- operative Society or a firm, should possess requisite well established infrastructure to carry out similar type of work including possessions of qualified supervisors, skilled and unskilled work force and sufficient resourcefulness with adequate machineries, equipment, required for proper execution of work, being applied for. Experience in similar type of job is desirable.

### **3. Credentials, certificates, testimonials etc. required along with Rate Quotation and Quotation Inviting Notice:**

- i) Experience certificates of similar type of completed works if any in various Govt. /Semi Govt. Organization / Statutory Body/ Local body/ Govt. undertaking Authorities for last three years. The minimum limit of total value of work, for which certificates to be attached, should be not less than 50% of corresponding value of rate quoted against the work now included in the notice, each year. The certificates should invariably include work orders supported by payment certificates, performance certificate issued by relevant authorities from where orders / payment certificates have been originated.
- ii) Proof of financial capability through bank documents.
- iii) Valid Sales Tax (In form-58), S.T. Registration Certificate / Commercial Tax, Current Professional Tax certificates (As per Annexure-XIXI, referred in Kolkata Gazette, Aug 22,



- 2001; vide Notification No. 2853-F.P.T. dated, Aug 22, 2001) / Income Tax Return verification form of last Assessment Year/Pan Card
- iv) Other Tax registration documents, if any, issued by competent authority.
  - v) Trade License issued by competent authority.
  - vi) Certificate of registration of West Bengal Value Added Tax in Form 3 (if necessary).
  - vii) Legal documents of ownership and partnership of the applicant.

[Please seal and signature on all pages of the quotation documents and place the offered rate in prescribed format alongwith a Letter Head Pad, both in figure and words, at appropriate spaces with seal and signature. All in original for compare with photocopy's to be submitted (if required) to the Executive Officer, NDITA in any circumstance.]

**4. Earnest Money payable along with submitted Quotation:**

An amount of Rs. 10,000.00 as Earnest money against the work shall have to be submitted along with the Quotation in the form of Bank Draft drawn in favour of Nabadiganta Industrial Township Authority, which will be refunded after issuance of work order in case of un-successful tenderer on receipt of application for refunding the same and will be retained as the security deposit in case of successful tenderer and will be refunded after successful completion of the work on receipt of application for refunding the same.

**5. Conditional Quotation:**

No conditional Quotation shall be entertained.

**6. Right to acceptance:**

The Quotation inviting authority reserves the right to accept the Quotation. He also reserves the right to reject one, few or all Quotation received. The decision of the authority is final, without assigning any reason whatsoever and shall be binding for all.

**7. Validity for acceptance:**

Offers made in Quotation shall remain valid up to 120 (One hundred twenty) days from the date of submission of Quotation. No revision on any ground shall be entertained at any stage.

**8. General:**

No overwriting is allowed. In case of mistake, single line scratch, writing correct entry adjacently and initial signature near the cutting and correct entry, to be maintained. No use of ink remover or use of white/coloured correction fluid is allowed.

**9. Related information about the work site etc.:**

The Quotationers are advised to ascertain the site conditions fully prior to submission of Quotation. They may also seek prior clarifications on various related aspects of the work. No claims on ground of insufficient knowledge on any count after submission of the Quotation shall be entertained.

**10.** Late submission of the Quotation documents is not allowed.

**11.** No **subletting** of works by initiating any type of **sub-contract**, is allowed.

**12.** Conditional Quotation will not be accepted in any case.



13. All intending eligible applicant(s) is/are requested to be present personally during the time of submitting application. Authorized representative through Notary/Power of Attorney will only be allowed in absence of original applicant(s).

**ADDITIONAL TERMS & CONDITIONS**

- a) Rates for use of toilet block will be strictly as followed:-  
i) For using Urinal – Re. 1/-  
ii) For using WC/Privy – Rs. 2/-  
iii) For using Bathroom – Rs. 3/-
- b) The instant period of license will be for **1 (one) year** commencing from formal order to undertake the work, shall be issued by NDITA and the date(s) to reckon the operation period of the work shall be considered from the date of the work order.
- c) After expiry of any license period, NDITA reserves the right to renew the contract on yearly basis & upto the maximum period of 3 (three) years from commencing of the work. NDITA reserves the right to cancel the contract & float fresh Quotation before expiry of license period. The decision of NDITA will be final & binding.
- d) The successful highest bidder(s) shall, perform formal deed of contract in duplicate, in prescribed format by NDITA on Non-Judicial Stamp Paper of Rs. 107/- or above and also remit the payable license fee, in bank draft in favour of NDITA as per work order.

  
Executive Officer

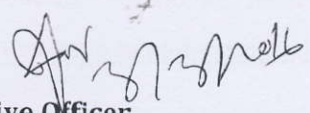
Nabadiganta Industrial Township Authority

Memo No: 306 /1(12)/NDITA/16

Date: 03.03.2016

Copy forwarded for kind information and with request for publicity to:-

1. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata- 700091.
2. Secretary KMDA, Prasasan Bhavan, Bidhannagar.
3. Project Director, Sundarban Development Board, Mayukh Bhavan.
4. The Special Engineer, Urban Development Department, Nirman Bhaban. Bidhannagar, Kolkata- 700091.
5. The Executive Engineer 24 Parganas, Divn-II, MED.
6. Sub- Divisional Officer, Bidhnnagar.
7. Municipal Commissioner, Bidhannagar Municipal Corporation.
8. Executive Engineer (PWD) Division-I, Purta Bhavan.
9. The Executive Engineer(s), NDITA.
10. The Finance Officer, NDITA.
11. The Notice Board, NDITA.
12. Publication in our official website ([www.ndita.org](http://www.ndita.org)) & website of the Deptt. of M.A. ([www.wbdma.gov.in](http://www.wbdma.gov.in))

  
Executive Officer

Nabadiganta industrial Township Authority

# NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

UnnayanBhavan, 1st Floor, Block - A, Sector - II, Salt Lake, Kolkata - 700 091

## Rate Sheet

I/We agree to maintain and operate the Pay & Use Toilet near Parking Plaza at AQ-11 under NDITA in Nabadiganta Industrial Township according to Terms & Condition and agree to pay the License Fee as per the following rates:

Sl. No.	Year of Operation	Rate to be quoted (Rs.)
1.	1 <sup>st</sup> Year	
2.	2 <sup>nd</sup> Year	
3.	3 <sup>rd</sup> Year	

### Declaration of Tenderer:

I/We do hereby undertake that I/We have visited the site and read the draft agreement carefully and after considering all aspects this tender is submitted with my full knowledge and belief. We shall abide by all the Terms & Conditions mentioned in this tender and the event of my failure to comply with the said terms & conditions. Nabadiganta Industrial Township Authority shall have the full authority to take appropriate penal action against me including to the termination of this operation & maintenance agreement.

Signature of Tenderer  
with Seal

Address:.....

.....

Phone No.....