

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

UNNAYAN BHAVAN 1ST FLOOR, BLOCK-A, SECTOR-II, SALT LAKE CITY, KOLKATA
700091.

N.I.Q.No. 14 / NDITA / 2014-2015

Dated.19.02.2015

NOTICE INVITING QUATATION

Sealed quotation are invited by the **Executive Officer, Nabadiganta Industrial Township Authority, Unnayan Bhavan, 1st floor, Block-A, Salt Lake City, Kolkata-700091** from bonafide, reliable, resourceful houses having experience with similar nature of work with proven record for "Preparation of Detail Project Report of proposed 5(five) nos. storm water drainage pumping station at different locations beside the Eastern Drainage Channel within the Nabadiganta Industrial Township area."

Sl. No.	Name of the work	Estimated Amount Rs. Ps.	Earnest Money Rs. Ps.	Time of Completion
O1	Preparation of Detail Project Report of proposed 5(five) nos. storm water drainage pumping station at different locations beside the Eastern drainage Channel within Nabadiganta Industrial Township area.	To be quoted	2% of the quoted amount	One month

1. Last date and time for submission of sealed quotation: up to 15hrs. on 26.02.2015 .

2. Date, time & place for opening of Quotation: after 15.30 hrs. 26.02.2015.

Executive Officer,

N.D.I.T.A.

Unnayan Bhavan,

1st floor, Block-A, Sector-II

Salt Lake City, Kolkata-91

I. Scope of the work:

1. Preparation of design, working drawing specifications etc. for civil works comprising of plan, sectional elevation, structural detailing along with design calculation.
2. Preparation of detail quantity estimate for civil works.
3. The agency shall execute the whole and every part of the work in consultation with the Technical Advisor / Deputy Technical Advisor, N.D.I.T.A. Unnayan Bhavan, 1st floor, Sector-II, Salt Lake, Kolkata-700091.
4. Check prints, in convenient scale, are to be supplied as and when required. Final drawings shall be incorporate all changes / corrections and submit four sets of hard copy & a soft copy.
5. Inside diameter of each pumping station will be 5.0m and requisite depth to be fixed as per hydraulic calculation.

II. Eligibility Criteria.

1. Quotation will be accepted only to the eligible parties (eligible means experience and the technical capability) on the basis of work done in last five years, on production of Xerox copy of valid Income Tax, P.T. Clearance Certificate, Pan Card , Vat registration, Sale Tax Registration Certificate, work Order and successful completion certificate of similar nature of work. All the papers regarding the above credentials should also be produced in original if required before final permission.
2. Must have in- house engineering and management personnel.
3. Must be a regular payee income tax (copy of I.T. Returns for the last three years shall need to be provided)/ have paid VAT in form 3.
4. The applicant full filling the above eligibility only shall be considered for the purpose of the project. They shall have to furnish supporting documentary evidence in support of eligibility.

III. Submission of quotation

1. The quotation shall be submitted in separate seal covered addressing to the Executive Officer, N.D.I.T.A. Unnayan Bhavan, 1st floor, Sector-II, Salt Lake, Kolkata-700091 mentioning on top the N.I.Q. No. date within the stipulated date, time, as mentioned above
2. The rate quoted shall be inclusive of all charges, any type of taxes, duties like VAT, IT, Cess, Service Charges etc. as applicable or as would be

applicable from time to time during the time period of the contract. The rate should be quoted both in figure and words in your letter head duly signed with Seal and submit along with **earnest money in form of bank draft / Pay Order of any Nationalized Bank in favor of “ NDITA” payable at Kolkata.**

3. The successful questioner shall have to purchase 04 (Four) copies of agreement on cash @ Rs.500/- (Rupees Five Hundred) only per set from the office of the Executive Officer, N.D.I.T.A. Unnayan Bhavan, 1st floor, Salt Lake, Kolkata -700091 by cash in stipulated time as will be decided by the Quotation accepting Authority.
4. Conditional Quotation will not be considered for acceptance.
5. The Quotation inviting authority reserves the right to accept or reject the any or all quotations without assigning any reason whatsoever.
6. **Last Date & Time and place of submission of quotation with Xerox copy of documents & earnest money as mentioned above: - 26.02.2015 up to 15.00 hrs. to the office of: Executing Officer, N.D.I.T.A, Unnayan Bhavan, 1st floor, Block-A, Sector-II, Salt lake City, Kolkata-700091**
7. **Last date & Time & placing of opening of Quotation:- 26.02.2015 at 15.30 hrs from the office Executing Officer, N.D.I.T.A, Unnayan Bhavan, 1st floor, Block-A, Sector-II, Salt lake City, Kolkata-700091**

IV. Validity of Acceptance:

Offers made in quotation shall remain valid up to 90 (Ninety) days from the date of submission of quotation. No revision on any ground shall be entertained at any stage.

V. EARNEST MONEY

- a) The quotationer shall have to deposit an earnest money at the rate of 2% of the quoted value of work put to quotation.

- b) The earnest money shall be in the shape of Bank Draft / Pay Order in favour of **“NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY”** encashable from Kolkata. No cash or cheque or token will be accepted as Earnest Money.
- c) The earnest money deposited by an unsuccessful quotationer will be refunded on application from the office of the Executive officer, NDITA, Unnayn Bhavan, 1st floor, Block-A, Salt Lake City, Kolkata-700091

V. **SECURITY DEPOSIT**

- a) The successful quotationer will have to provide security for the work an amount in terms of clause – 1 of the printed tender form.
- b) The earnest money at 2% of the amount put to tender already deposited shall be converted into part of the security deposit.
- c) Security Deposit will be 10% of the quoted value. The earnest money @ 2% of quoted value already deposited by the successful bidder shall be converted into initial security deposit. The balance sum required to make the security for the work done shall be recovered progressively by deduction from each running account bill at 8% (Eight Percent) of each such bill.
- d) N.D.I.T.A. would refund the security deposit to the quotationer within the 30 (thirty) days of the contractual period.

VI. **INCOME TAX**

Income tax will be deducted from the Contractor's bill at the rate in accordance with the orders / circulars of the Govt. of India in force during the contractual period. The quotationer shall declare his permanent income tax account number, issued by the income tax authority, in the tender.

VII. **SALES TAX / VAT**

Sales tax / Vat will be deducted from the Contractor's bill at the rate in accordance with the orders / circulars of the Govt. of West Bengal in force during the contractual period.

THE AUTHORITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS WITHOUT ASSIGNING ANY REASON WHATSOEVER.

Executive Officer,
Nabadiganta Industrial Township Authority

Memo no. 216 / 1(10) / NDITA / 15

Date.19.02.2015.

Copy forwarded for kind information and with request for publicity to:

1. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, kolkata-700091.
2. Secretary, KMDA, Poura Bhavan, Bidhannagar.
3. Sub-Divisional Officer, Bidhannagar.
4. Executive Officer, Bidhannagar Municipality,
5. Technical Advisor, NDITA.
6. Dy. Technical Advisor, NDITA.
7. The Executive Engineer, NDITA.
8. The Finance Officer, NDITA.
9. The Notice Board, NDITA.
10. Publication in our official website (www.ndita.org.) & website of the Deptt. of M.A. (www.wbdma.gov.in)
11. Publication in daily news paper.

Executive Officer,
Nabadiganta Industrial Township Authority