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GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUPERINTENDING ENGINEER, WEST CIRCLE
MUNICIPAL ENGINEERING DIRECTORATE
PATAL BAZAR, 3RD FLOOR, TINKONIA
PURBA BARDHAMAN, PIN:-713101
Phone no-(0342) - 2664323. E-mail-sewcmcd@gmail.com

Memo No: MED/SE (W) 246 / A-1 / 97 Pt-II

Date:- 09-7-2018

NOTICE INVITING QUOTATION

N.I.Q NO : - 1 Of SE / 2018-2019

Sub :- Hiring of office vehicle (preferably New Luxury Taxi / Indigo-ecs / Ambassador / Swift Dezire) on daily rated basis for the use of O/O the Superintending Engineer, West M.E.Director, Patal Bazar, 3rd floor, Tinkonia, Purba Bardhaman

Sealed quotation are invited from reliable, bonafied suppliers for hiring of vehicle of non A.C (Preferable New Luxury Taxi / Bolero / Ambassador / Swift Dezire) having all bengal permit on daily rated basis for the use of the office of the undersigned as per following terms and condition up to 02.00 P.M on or before 23.07.2018 and to be submitted in the tender box kept in the office chamber of the undersigned.

The Quotation will be opened on and after 2.30 P.M on 23.07.2018 in presence of the intending quotationers who likes to be present there.

1. The hired vehicle will be of Diesel run Non-A.C brand with good condition.
2. The daily rated hire charge will be within te rate as per present condition of M.V Department Govt. of West Bengal. The payment towards the hire charge will be made monthly on the basis of actual utilization after submission of bill in triplicate along with logbook to the office of the undersigned at the end of each month subject to availability of fund.
3. The consumption of Disel and Mobil will be at the rate of 1 (One) litre / 12 (Twelve) km and 1 (One) litre / 500 (Five hundred) km respectively. The fuel etc so consumed will be suppliyed by the owner or supplier of the vehicle at his own cost. Payment towards the fuel charges will be made after production of bill in triplicate to the office of the undersigned at the end of each month subject to availability of fund.
4. 6 (Six) km (maximum) per day will be provided as reporting for duty (Up & Down) from garage.
5. Normal reporting / duty period is from 08.30 A.M to 06.30 P.M. But the same is chargable if exigency so demands and in case of out station the vehicle may be halted as per direction for which no extra claim will be admissible.
6. The record of daily journey will have to be maintained in the office log book which will be supplied by the office.
7. The expenditure towards maintenance report of the hired car will have to be borne by owner / supplier /.Alternate vehicle may be placed during the period of such maintenance.
8. The intending quotationers are requested to submit their quotation which following informations on their pad / letter head to the undersigned.
 - i) Vehicle No :-
 - ii) Date of Registration :-
 - iii) Pollution Control Certificate :-
 - iv) Valid Blue Book :-
 - v) Ref. of insurance certificate :-
 - vi) Ref. of Luxury Taxi permit for all Bengal Journey :-
 - vii) Road Tax clearance Certificate :-
 - viii) Hire Charges :- Rs..... /- (Rupees) only per day
Consumption of Diesel :- 1 (one) lit. / km
Consumption of Mobil :- 1 (one) lit / km.
9. The salary etc of driver and cleaner must be borne by the owner / supplier.

10. The contact for hire of the vehicle will likely to remain in force for 12 (Twelve) months with effect from the date of commencement of work but it may terminate / extended at any time with a notice of two weeks from either side.
11. Any quotation found incompetent or incomplete will be treated as cancelled.
12. The undersigned reserves all right of rejection of any quotation even lowest without assigning any reason thereof.
13. Any excess consumption for any reason will have to be borne by the owner. No servicing charge, Driver wages, Taxes, Insurance fees etc will be borne by the Deptt. The owner will be responsible for all compensation for damage or loss on using the car.
14. The Driver must possess current driving license. The service of the driver will normally be required for 10 (Ten) hours a day. In some exceptional case it may be required to make halt at outside the Headquarters & no extra payment will be made for such haulage.
15. The Driver must be well experienced & well behaved.
16. In case of absence of Driver, a substitute Driver will have to be engaged for duty with the permission of the undersigned.
17. Renewal of License & other incidental expenses will be done at the cost of the Owner.
18. No authorized person will be allowed to accompany the driver without permission of the undersigned.
19. The Owner will have to comply with all orders of the Govt. which are existing at present as well as likely to be issued by the Govt.
20. The Kilometerage meter should be always in order. The undersigned reserves to record Kilometerage in case of failure of the Kilometerage meter.
21. The Car should always accompany Stepaney, Tool Box etc and the driver should be well understand about minor repair of the Vehicle etc. for which no extra cost will be borne by the Deptt. In case of break-down of repair of vehicle a suitable vehicle must be placed with the permission of the undersigned.
22. The Driver residential address, permanent address, should be reported to the undersigned by the owner.
23. The Vehicle must be get insured against fire, Accident, Theft etc.
24. The Car will have to ply all over in Purba Bardhaman, Paschim Bardhaman, Birbhum, Hooghly District and Kolkata Metropolitan Area.
25. The car must be new brand, (not more than 3 years old) while placing under the disposal of the undersigned.
26. The brand & Registration no. of the Car must be quoted in the quotation paper.

[Handwritten Signature]
9/7/2018

Superintending Engineer (West Circle)
Municipal Engineering Directorate

Memo No : MED/SE(W)/ 246(1-12)/A-1/97PT-11

Dated:

Copy forwarded for information and necessary action to :-

09-7-2018

1. The Chief Engineer, M.E.Dte.
2. The District Magistrate, Purba Bardhaman.
3. The Additional Chief Engineer, (South) M.E.Dte.
4. The Executive Engineer, West Circle, M.E.Dte.
5. The Treasury Officer, Burdwan Treasury-I, Burdwan.
6. The R.T.O, Purba Bardhaman.
7. The District Information & Cultural Officer, Purba Bardhaman.
8. Sri Partha Ghosh Dastidar, Assistant Engineer, West Circle, M.E.Dte.
9. Md. Soleman Sk., Junior Engineer, West Circle, M.E.Dte.
10. The Head Clerk, West Circle, M.E.Dte.
11. Office File.
12. Notice Board of this office.

[Handwritten Signature]
9/7/2018

Superintending Engineer (West Circle)
Municipal Engineering Directorate