

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT DEPARTMENT
OFFICE OF THE EXECUTIVE ENGINEER
CENTRAL MECHANICAL DIVISION
SECH BHAWAN, BIDHANNAGAR
1ST FLOOR, SALT LAKE CITY
KOLKATA-700091

NOTICE INVITING QUOTATION NO. 28 OF 2012-13 of Executive Engineer,

Central Mechanical Division

Memo No. 29-250/0105

Date: 29.01.13

Sealed Quotations in **Two Parts, Part-I (Technical Bid)** and **Part-II (Price Bid)**, are hereby invited by the undersigned for the work mentioned below, from eligible and resourceful manufacturers / Authorized dealer.

Name of the work: Supply & Installation of High Mast lights for the illumination of Karunamayee Bus terminus, Salt Lake, Kolkata.

2. Prayer for issue of quotation papers must be addressed & submitted to the Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kol-91, along with valid PAN, VAT, IT and PT clearance certificate and credential (completion / payment certificate). In the completion certificate, name of work, tender number, actual date of completion and gross final value of works are to be mentioned by the competent authority.

3. Short listed participants shall be asked to purchase the quotation documents from the office of the Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kol-91, on cash payment of Rs.1000.00 only for each set.

4. Important Dates are as follows:

a. **Last Date and Time for submission of prayer** for issue of bid/quotation papers is **12.02.13 up to 16:00 hours.**

b. **Last Date and Time for purchase of quotation papers** by the short listed applicants is on **18.02.13 up to 16:00 hours.**

c. **Last Date of dropping of bid /offer/ quotation papers**, in the tender box only, is on **21.02.13 up to 14:00 hours** in the office of the Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kol-91, and will be opened on the same day and in the same office on or shortly after 15:00 hours, in presence of the participants or their authorized representative and the participants are to put their signature in the opening register.

5. Terms & Conditions:

a. Intending participants must have at least 50% credential of the quoted amount have already been executed in a single similar type of work in a financial year during last 5 (five) years (to be determined from the actual year of completion, considering current financial year as one year.

b. Earnest money @2% of the quoted amount is to be submitted by the participating bidders, / quotationers in the shape of Bank Draft / Pay order / Bankers cheque purchased from any nationalized bank drawn in favour of the Executive Engineer, Central Mechanical Division, payable at Kolkata. **This earnest money shall be enclosed with the Price Bid, failing which the bid declared informal.** The earnest money shall be converted into Security deposit and shall be returned / refunded after 06 (six) months of successful execution of work.

Unsuccessful bidder / quotationer may submit application for refund of their Earnest money and that shall be released after issuance of work order to the bidder, whose bid / quotation is accepted. If the bidders / quotationers are exempted from depositing earnest money, the necessary valid order in favour of the quotationers / bidders issued by the competent authority are to be submitted with the quotation / bid document, duly attested by the concerned bidders / quotationers.

c. Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of quotation papers.

d. Any corrigendum notice that may be issued in connection with this N.I.Q shall also form part of the agreement of contract.

e. Bidder / quotationer who will sign on behalf of the manufacturer's Company or Firm, must produce the authenticate documents in support of his competency to enter into an Agreement of Contract in relevant W.B Form No. 2911 in triplicate, at their own cost, on behalf of the Company or the Firm under the Indian Partnership Act, failing which all the papers in his favour will be treated as cancelled and the deposited Earnest Money will be forfeited.

f. Conditional bid / quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

6. Bid Documents:

PART-I (TECHNICAL BID)

In this part, the bidders should submit their technical specification, drawings, technical report, including calculation of proper illumination etc. Technical specification of High Mast like- shape, section, steel plates specification, door opening, details of lantern carriage, junction box, raising & lowering mechanism, winch, head frame, steel wire ropes, electrical system, cable (size & specification), Power Tool for the winch, feeder pillar, incoming power cable, luminaires and other relevant parts should be furnished in this **Technical Bid**. All these papers shall be submitted in **first sealed cover** marked **Technical Bid for the work "Supply & Installation of High Mast light for the illumination of Karunamayee Bus terminus, Salt Lake, Kolkata."**

PART-II (Price Bid)

This part shall contain all the papers issued by the department and to be returned duly signed on all pages by the authorized signatory of the bidders / quotationers. The bidders / quotationers shall quote their rates only in schedule for each of the items and for all the items both in words and figures inclusive of all taxes, duties and incidental charges. One lump-sum rate / price against all the items shall not be accepted. All these papers shall be submitted in **second sealed cover** marked **Price Bid for the work "Supply & Installation of High Mast light for the illumination of Karunamayee Bus terminus, Salt Lake, Kolkata."**

Both Technical and Price Bid shall be submitted by the bidders / quotationers in **Third Sealed** cover addressed to the Executive Engineer, Central Mechanical Division marked Bid for the work **"Supply & Installation of High Mast light for the illumination of Karunamayee Bus terminus, Salt Lake, Kolkata."**

7. The bid / quotation accepting authority does not bind to accept the lowest bid / quotation, and reserves to right to reject any or all of the bid / quotation as received, without assigning any reason whatsoever to the intending bidders / quotationers. The bidder should clearly specify the Guarantee period for all equipments and it should not be less than one year. In case of any trouble / defect, in their guarantee period, it should have to be made good without any extra cost.

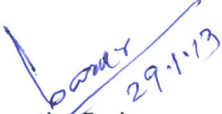
8. Vat, IT, cess or any other statutory deduction will be made as per Govt. Rules.

9. The payment of running account bills, as well as final bill, for the work will be made according to the availability of fund and no claim, whatsoever, due to delayed in payment, will be entertained.

10. Time of completion shall be 45 (forty five) days from the date of issuance of formal work order.

11. The interested bidders / quotationers are always well come to visit the site before submitting the application / quotation / bid etc.

12. It is mandatory by the all bidders / quotationers to produce their all original documents including certificate of dealership (in case of authorized dealer) as per demand of the Executive Engineer, Central Mechanical Division. If it appears at any stage that the document submitted by the quotationers / bidders are false, then the credentials / papers submitted by the quotationers are liable to be cancelled at any stage.


Executive Engineer
Central Mechanical Division