

**GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT DEPARTMENT
OFFICE OF THE SUB DIVISIONAL OFFICER
SALT LAKE ELECTRICAL SUB DIVISION
NIRMAAN BHAVAN, KOL-91
NOTICE INVITING QUOTATION**

NIQ No.2..... of 15-16

Memo No.....126

Date-....12.05.15.....

Sealed quotation are invited by the undersigned from the contractors for the following work:-

‘Annual maintenance and repairing of all computers and accessories with Internet connectivity (wired and wireless) including supplying of necessary materials in different offices at Nirman Bhavan, Saltlake, under Central Mechanical Division for one year. ’

Intending quotationer must apply in writing together with documentary evidence in support of their experience in competency to execute such type of work valid S.T & I.T clearance certificate for obtaining permission of the undersigned. Rates should be quoted in figures and well as words in letter head.

Last date of application for procurement the quotation.....21.05.15.....

Quotation will be receive upto ..3 p.m..... hours on21.05.15..... & opened shortly thereafter in presence of the tenderer at that time. Acceptance of the lowest or any other tender is not obligatory.

SCHEDULE ATTACHED

sd/-

Assistant Engineer /S.D.O
Saltlake Electrical Sub-Division
Kolkata- 700091

Copy To:-

- 1) The Executive Engineer / Central Mechanical division, Nirmaan Bhavan, Kol-91
- 2) Assistant Engineer /S.D.O , Mechanical Sub Division
- 3) Office Notice Board

✓ Computer cell, Nagarayan

W. S. Das

Assistant Engineer /S.D.O
Saltlake Electrical Sub-Division
Kolkata- 700091

Schedule for the work :- Annual maintenance and repairing of all computers and accessories with Internet connectivity (wired and wireless) including supplying of necessary materials in different offices at Nirman Bhavan, Saltlake, under Central Mechanical Division for one year.

Sl. No.	Description of Items	Qty	Unit	Rate (Rs.)	Amount (Rs.)
<u>MAINTENANCE</u>					
1.	Maintenance of Desktop computer/Laptop/UPS including Key Board, Mouse, Monitor, speaker etc. including all spares except picture tube, hard disk, EST or Screen of monitor and all items related to the Desktop computer as per direction of the E.I.C.	22 nos.	Each		
2.	Annual maintenance of all type printers excluding ink as per direction of E.I.C.	17 nos.	Each		
3.	Maintenance of copier machine (canon make) as per direction of E.I.C.	1 no.	Each		
4.	Updating of existing installed antivirus software at every 15 days intervals for each computer and laptop per month and other necessary softwares with their own network arrangement including cost of networking arrangement as per direction of the E.I.C.	19 nos.	Each		
5.	Maintenance of network and internet connectivity (wired and wireless) of different offices as per direction of E.I.C.	17 nos.	Each		
<u>SUPPLYING OF MATERIALS</u>					
6.	Supplying of the following materials as and when required. i) HP Laser Toner 88A ii) Cartridge for HP Deskjet D2460 printer (Black) iii) Cartridge for HP Deskjet D2460 printer (color) iv) Cartridge for HP Deskjet D1000 printer (Black) v) Cartridge for HP Deskjet D1000 printer (Color) vi) Toner for canon photocopier NPG 28 vii) Toner for HP P1566 Laser Jet printer viii) Toner for HP Colour Laser Jet P1515n printer ix) Cartridge for Office Jet 6000 Printer Black x) Cartridge for Office Jet 6000 Printer Color xi) Cartridge for TVS MSP 345 Dotmatrix printer	20 nos. 2 nos. 2 nos. 2 nos. 2 nos. 6 nos. 2 nos. 4 nos. 2 nos. 2 nos. 3 nos.	Each Each Each Each Each Each Each Each Each Each Each		
7.	Supply of DVD writer (HP) dual layer in exchange of existing CD ROM as per direction of E.I.C.	2 nos.	Each		
8.	Supply and installation and activation of antivirus software quick heal or other latest brand including necessary license papers valid for at least one year for each computer / Laptop including cost of networking arrangement as per direction of E.I.C.	5 nos.	Each		

Sl. No.	Description of Items	Qty	Unit	Rate (Rs.)	Amount (Rs.)
9.	Supply of TFT monitor HP/ DELL brand , 19" size in exchange of existing monitor including cost of installation and fixing as per direction of E.I.C.	2 nos.	Each		
10.	Supply of key board (HP/DELL/ LOGITECH) in exchange of existing key board including cost of installation as per direction of E.I.C.	5 nos.	Each		
11.	Supply of optical scroll mouse (Logitech/Dell) in exchange of existing mouse including cost of installation and technical person as per direction of the E.I.C.	5 nos.	Each		
12.	Supply of RAM in exchange of old RAM including cost of installation and cost of technical person as per direction of the E.I.C. i) DDR 2 – 1GB, 667/800 MHz ii) DDR 3 – 4 GB, 1066/1333 MHz	2 nos. 2 nos.	Each Each		
13.	Supply of line Interactive UPS of (APC/ equivalent) make rated KVA 0.55 in exchange of existing UPS including installation as per direction of the E.I.C.	4 nos.	Each		
14.	Supply of SMPS of any makes minimum 400W in exchange of old SMPS including cost of installation, testing as per direction of the E.I.C.	2 nos.	Each		
15.	Supply of Pen Drive 16GB or higher	5 nos.	Each		
16.	Refilling of printer ink cartridge/ toner cartridge including cost of installation, testing as per direction of E.I.C.	20 nos	Each		

D. Masudakar 12/05/15

Assistant Engineer/ S.D.O

Saltlake Electrical Sub-Division

Nirman Bhavan, Kol-91