



# KALNA MUNICIPALITY

Danga Para, Kalna, Purba Bardhaman, Pin-713409  
E-Mail:- [ckm.kalna@gmail.com](mailto:ckm.kalna@gmail.com), Website:- [www.kalnamunicipality.org](http://www.kalnamunicipality.org)

Memo No- KAL/128 /PW

DATE – 22/06/2022

## TENDER NOTICE

### TENDER NO:-WBMAD/KALNA/NIT-01/22-23

On behalf of Board of Administrators, Kalna Municipality, The Chairperson, Board of Administrators invite sealed two cover tenders for the following works from the eligible tenderers as papers particulars given below and will received by the under signed on behalf of board of Administrators, Kalna Municipality

A)

Sl No	Name of Work	Amount put to tender (Rs)	Earnest Money in Rs. (2%)
1	Emergent Repairing of Concrete Road at different ward under Kalna Municipality	Rs. 2,80,834.00	Rs. 5,617.00
2	Repairing of Concrete Road at ward No- 06 under Kalna Municipality	Rs. 4,72,556.00	Rs. 9,452.00
3	Repairing of Concrete Road at ward No- 10 under Kalna Municipality	Rs. 4,73,455.00	Rs. 9,470.00

- Cost of Earnest Money Deposit should be deposited in ICICI BANK, Kalna Branch Account No. 089401000342, IFS CODE – ICIC0000894 in favor of Chairman, Kalna Municipality through RTGS/NEFT/CBS System only. The NIT No. and/or SL NO number should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected.



  
Chairman  
Kalna Municipality

Kalna Municipality



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B	Name of the authority who Will accept the tender	Chairman, Kalna Municipality
C	Documents require to be submitted along with the Application for obtaining tender paper	A) Tenderers should Submit Scanned Copy of credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice, Pan Card, GST Registration Certificate, Valid Professional Tax Challan / Certificate, Income Tax Return (last 3 years), Trade license, Partnership Deed, Company Registration Certificate, Co-Operative Society (Society Registration Certificate) Bye Laws, Earnest Money Deposit Receipt. The agency shall be registered with Employees Provident Fund Organization & Attested copies of relevant document in this regard should be attached in the tender document.
D	Name & Address of the Engineer-in- Charge	Sub-Assistant Engineer, Kalna Municipality
E	Tender is to be Submitted	In sealed two Cover System (i) Technical (ii) Financial
F	Date of Publication of NIT	23/06/2022 at 11.00 AM
G	Last Date and time for Dropping Sealed tender with all documents	04/07/2022 up to 05.00 PM
H	Date and time for opening Sealed tender.	05/07/2022 at 5.10 PM
I	Time limit for completion	30 Days from the date of issue of work order.
J	Authority who recommends the Tenderer.	Tender documents will be checked for Pre-Qualification as per requirement mentioned in the earlier table by the <b>Tender Committee, Kalna Municipality</b>
K	Mode of Issue of tender Paper	Agreement / tender Paper will be issued by the chairman to the lowest bidder

  
Chairman  
Kalna Municipality

## TERMS AND CONDITIONS

- If the agency fails to do the work as per the agreement with the municipality, penal action in the form of forfeiture of earnest money and or security deposit money, as decided by the authority, will be imposed on the agency and the decision of the authority will be conclusive and binding. In this respect, the Chairman, KALNA Municipality shall be empowered to invoke the Earnest Money deposited in favour of him. No price escalation, in any form, within the contract period will be entertained.
- The rate quoted should be inclusive of all cost of transportation, loading, unloading, staking at site within any municipal area of the State of West Bengal, and all Taxes, GST, etc. what so ever
- The Mayor / Chairperson of Municipal Corporation / Municipality shall have power to make any alteration in, omissions from, additions to or substitution for the original specification, drawings, designs and instructions, that may appear to him to be necessary or advisable during the course of execution of the works and the tenderer shall be bound to execute the works in accordance with any instructions which may be given to him in writing signed by the Chairperson Kalna Municipality and such alterations, omissions, additions or substitutions shall not invalidate the works and any altered addition or substituted materials which the tenderer may be directed to supply in the contract in the manner above specified as part of the work shall be supplied or executed by the tenderer on the same conditions in all respect on which he agreed to do the main work, and at the same rates as are specified in the tender for the main work.
- Penalty for suppression / distortion of facts :

If any tenderer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the Chairman, Kalna Municipality may take appropriate legal action against such defaulting Tenderer. The authority may ask to show hard copies of all certificates, company details, partnership deeds etc. etc. as uploaded by the Tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

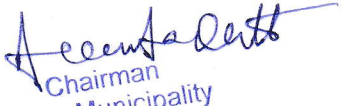
### ➤ Rejection of Tender

The employer (Tender accepting authority) receives the right to accept or reject any Tender and to cancel the quotation process and reject all quotations at any time prior to the award of contract without thereby incurring any liability to the affected Tenderer or any obligation to inform the affected tenderer of the ground for employer's (Tender accepting authority) action.

Payment will be made after deduction of Security Money, IT, GST, CESS.

Security Money will be refunded as per Govt Rules

The contractor shall comply with the provision of the apprentices Act, 1961 and the rules and order issued there under from time to time. If he fails to do so authority of Kalna municipality may in the discretion to cancel the contract. The contractors shall also be liable for any pecuniary liability arising on account of any violation by him the provision of the Act.

  
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Copy forwarded for favor of information and wide publication to the

- 1) Joint Secretary, Urban Development Department, NAGARAYAN, Kolkata
- 2) District Magistrate, Purba Bardhaman
- 3) Superintending Engineer, west circle, Purba Bardhaman
- 4) Executive Engineer, MED, Purba Bardhaman
- 5) S.D.O, Kalna, Purba Bardhaman
- 6) Finance Officer, Kalna Municipality, Purba Bardhaman
- 7) Executive officer, Kalna Municipality, Purba Bardhaman
- 8) Office Notice Board, Kalna Municipality, Purba Bardhaman

  
Chairman  
Kalna Municipality

**FORM - I**  
**PRE-QUALIFICATION APPLICATION**  
**(To be provided on letter head of the reputed firms/agencies/individuals)**

**To**  
**Chairman**  
**Kalna Municipality**  
**Kalna, Purba Bardhaman**

Ref. : Application for the Work of

**N.I.T. No. : WBMAD/KALNA/NIT-01/22-23 DATED :- 22/06/2022**

Dear Sir,  
Having examined the N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of \_\_\_\_\_ in the capacity  
\_\_\_\_\_ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Seal and Signature of the Tenderer

**FORM - II**  
**Financial BID**  
**(To be provided on letter head of the reputed firms/agencies/individuals)**

**To**  
**Chairman**  
**Kalna Municipality**  
**Kalna, Purba Bardhaman**

Ref. : Submission of Financial Bid for the Work of \_\_\_\_\_

**N.I.T. No. : WBMAD/KALNA/NIT-01/22-23 DATED :- 22/06/2022**

Sir

As per Your Notice I/we are interested to complete the following work & our Tender amount given below

SI No	Description of Items	Quantity	Unit	Rate	Amount
Total in Figures					
Quoted Rate in Figures		Excess (+) / Less (-)			
Quoted Rate in Words:					

Seal and Signature of the Tenderer