

Govt. of West Bengal
Urban Development Department
Office of the Executive Engineer
Salt Lake Reclamation Division
Sech Bhavan (Second Floor)
Salt Lake, Kolkata- 700091
Phone: +91 33 2337 1404

NOTICE INVITING TENDER NO. 01/SE OF 2012-2013 OF SALT LAKE RECLAMATION DIVISION

1. Separate sealed Tenders in printed form are invited for acceptance of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department on behalf of the Governor of West Bengal, for the works noted below from eligible bonafide, reliable and resourceful contractors having sufficient experience in execution of similar type of works.

Name of work:- CONSTRUCTION OF 6th. FLOOR OF NAGARAYAN OF URBAN DEVELOPMENT DEPARTMENT AT BLOCK - DF, SECTOR -I OF BIDHANNAGAR.

Amount put to Tender: Rs. 1,32,50,193.00 (Rupees One Crore Thirty Two Lac Fifty Thousand One Hundred Ninety Three) only

Earnest Money: Rs 2,65,004.00 (Rupees Two Lac Sixty Five Thousand Four) only.

Time of Completion : 12(twelve) months from the date of commencement of work as mentioned in the work order.

Prayer for issue of tender papers may be addressed to the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department and to be submitted in the office of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhavan, Salt Lake, Kolkata- 700 091. *In the prayer for issue of tender papers, intending participants may indicate any one place, from the following offices, where he/she/they would like to purchase the tender documents from, without which shortlisted participants shall be asked to purchase the tender documents from the place as may be decided by the authority. Tender documents may be had from the following offices on cash payment of Rs. 5,005.00 (Rupees five thousand five) only.*

- ❖ Executive Engineer, Salt Lake Reclamation Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Salt Lake Construction Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Bidhannagar Municipal Services Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Central Mechanical Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Howrah Irrigation Division, 11-A, Mirza Galib Street (top floor), Kolkata-700 087.
- ❖ Executive Engineer, Suburban Drainage Division, Jalsampad Bhavan(7th floor), Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Calcutta Drainage Out-fall Division, Jalsampad Bhavan(5th floor), Salt Lake, Kolkata- 700 091

Last Date and Time for submission of prayer for issue of tender papers is 30.08.2012 up to 16-00 hours.

Date of Interview of the applicants praying for issue of tender papers is on 03.09.2012 from 11-30 hours onwards in the chamber of the Special Engineer, Salt Lake Reclamation & Development Circle, Sech Bhavan(1st floor), Salt Lake, Kolkata-700 091. All original documents are to be produced for verification during interview.

Last date of purchase of tender papers is on 07.09.2012 up to 16-00 hrs.

Last date of dropping of tender papers is on 12.09.2012 up to 14-00 hrs. in the following offices:-

- ❖ Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Salt Lake Reclamation Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Salt Lake Construction Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Bidhannagar Municipal Services Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Howrah Irrigation Division, 11-A, Mirza Galib Street (top floor), Kolkata-700 087.
- ❖ Executive Engineer, Suburban Drainage Division, Jalsampad Bhavan(7th floor), Salt Lake, Kolkata- 700 091.
- ❖ Executive Engineer, Calcutta Drainage Out-fall Division, Jalsampad Bhavan(5th floor), Salt Lake, Kolkata- 700 091

Date and time of opening of tenders in presence of the participants or his/her/their authorised representatives is on 14.09.2012, immediately after 14-00 hrs. in the office chamber of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhavan, Salt Lake, Kolkata- 700 091.

2. Submission of Tender by Post is not allowed and will not be accepted.
3. The Tender documents and other relevant particulars (if any) may be seen by the intending Tenderers or by their duly authorized representatives during office hours between 11.00 A.M. and 4 P.M. on every working day, till 29.08.2012, in the office of the Executive Engineer, Salt Lake Reclamation Division.
4.
 - a) Intending Tenderers should apply for Tender papers in their respective Letter Heads enclosing attested copies of the following documents, originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand, as well as during interviews on 30.09.2012 from 11-30 hrs. onwards.
 - b) ST and PT clearance certificate and IT PAN valid at least up to the date of opening of the Tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
 - c) **Completion Certificate/Payment Certificate(s) for one single similar work worth at least 50% of the value of the work for which Tender Papers is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering current financial year as Year-1).**
 - d) Government Order indicating Fixed Security Deposit (if any).
 - f) Eligibility Certificate issued by the A.R.C.S. (for Engineers' Co-operatives and Labour Cooperatives);
 - g) A statement showing number and value of works presently under execution by the Tenderer under the Government Department/Organizations as stated hereunder;
 - h) **Declaration by the applicant to the effect that there is no other applications for Tender paper for work in the NIT in which he/she/they has/have common interests.**

Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper
5. Credentials of work executed under Irrigation & Waterways Department will be accepted. Credentials of work executed under Public Works Department/Public Works (Roads) Department/Public Health Department, Zilla Parishads, WBHIDCO, Central Government Department, Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd, may also be considered. **Completion certificates, containing name of work, tender number, actual year of completion (as per MB) and gross final value of works, are to be issued by competent authority as per prevailing norms. Such certificates are to be countersigned by the Executive Engineers of the State Government Departments, if those are issued by some other authority.**
 - * Mackintosh Burn Ltd., Britania Engineering Ltd. and Westinghouse Saxby Farmer Ltd. will enjoy 10% price preference for the purpose of evaluation of tenders, in terms of G.O.No. 1110/1(500)-F dated 10.02.06 of the Finance Department.
 - * **Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender under the Division/Circle for at least 3(three) years from the date of detection, in addition to such other penal action as the Government may deem proper.**
6. Intending tenderer not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next Superior Officer. Concerned Chief Engineer will be the Appellate Authority for High Value Tenders. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such Authority within two working days after the date of issue of tender paper, a copy of such communication should also be submitted to the Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.
7.
 - a) Tender paper can be had by the shortlisted intending tenderers or by their duly authorised representatives, on cash payment of requisite amount (non-refundable) from the offices of the Executive Engineer as shown in the broad

sheet published by the tender issuing authority against the name of each intending tenderer, within the specified date and time.

- b) No tender paper will be supplied by Post.
- c) No tender paper will be issued on the date of opening of tenders and after expiry of date and time mentioned in the Notice.
8. Before submitting any tender, the intending tenderers should make themselves acquainted, thoroughly, with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts, afterwards. In this connection the intending tenderers may contact the office of the undersigned up to 29.08.2012 between 11.30 hours and 16.30 hours on any working day.
9. Earnest Money, as noted above, in the form other than those mentioned below, will not be accepted.
- * Crossed Bank Draft/ Pay Order of any scheduled Bank in the locality in favour of the Executive Engineer, Salt Lake Reclamation Division.
 - * No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.
- 10) Earnest Money for the work will have to be deposited by the contractors, Unemployed Engineers' Cooperatives & Labour Cooperatives with the tender. Anybody desirous of exemption from depositing Earnest Money, is to furnish along with his Tender, self attested copy of document exempting him from depositing Earnest Money for the tender.
- 11) The tenderer should quote the rate both in figures and in words on the basis of percentage above/below or At Par on the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form. The rate should be quoted in one single handwriting and preferably with the same ink. Rates quoted in different hand writing shall be treated as informal.
- 12) Any tender containing over writing is liable to be rejected.
- 13) All corrections are to be attested under the dated signature of the Tenderer without which tender may be informal.
- 14) When a Tenderer signs his Tender in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate Tenderer, the rates tendered should be attested by a witness.
- 15) The tenderer who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.
- 16) Any letter or other instrument submitted, separately, in modification of the sealed tender may not be entertained.
- 17) The Tenderer should submit at the time of submission of his tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to be rejected.
- 18) Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

- 19) VAT Sales Tax, Royalty, Building Working Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he/she will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).
- 20) The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.
- 21) The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his/her/their analysis to justify the rate quoted by him.
- 22) The Tenders will be opened in presence of the participating tenderers or their duly authorised representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.
- 23) The successful tenderer will have to execute the duplicate/triplicate/quadruplicate copies of his tender which will have to be obtained by additional cash payment in the office of the Executive Engineer, Salt Lake Reclamation Division, within 7(seven) days from the date of receipt of the intimation of acceptance of his tender, failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
- 24) If any tenderer withdraws his tender before its acceptance or refuses/fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he/she/they shall be disqualified for submitting any tender in this Division/Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- 25) The successful tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- 26) Materials such as Cement, Steel materials, R.C.C. Hume Pipes, M.S. Sheet Piles, etc., if available in stock, will be issued by the Department to the Contractor for the work as per Issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied departmentally to the contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the Issue Rate for such material will be fixed by the Engineer-in-Charge, value of which shall be recovered by the department.
- 27) Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the contractor at such rates as will be fixed by the Engineer-in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government godown will be counted from the date of their issuance from the Godown and up to the date of return into the same godown and the hire charges will be recovered from the contractor, accordingly. All Tools & Plants, Machinery issued to the contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from the contractor.
- 28) In the following cases a tender may be declared informal and unacceptable.
- * Correction, alterations, additions, etc. if not attested by the Tenderer.
 - * Earnest Money in the form of Government Security etc. not held by the tenderer and not properly pledged, Earnest Money in the form of T.R.Challan, D.C.R/Demand Draft, etc. which are short deposited and/or not deposited in favour of the Executive Engineer, Salt Lake Reclamation Division.
 - * If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, etc. in page-2 and other pages as are required to be filled in.
 - * If the specified pages of the Tender Document are not signed by the tenderer.
 - * If the tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.
- 29) For the return of the Earnest Money of the unsuccessful Tenderer(s), he/they is/are to apply for the same to the Executive Engineer, Salt Lake Reclamation Division giving the reference to the work, N.I.T. No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the lowest tenderer in each case, may be refunded, after acceptance of the rate in the comparative statement, as early as possible.

- 30) To verify the competency, capacity and financial stability of the intending tenderer(s), the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
- 31) The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
- 32) Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT, Tender Paper Issuing Authority may issue Tender Paper for any serial even though it may not be preferred by the applicant.

33) Additional terms and conditions:

- * The agency has to submit a detailed work program before execution of work.
- * The agency has to provide a list of staffs along with their photographs who will be present at site during work including the labour gang.
- * The materials like steel and cement are to be tested from recognized institutions and the test certificates are to be submitted to the Executive Engineer, Salt Lake Reclamation Division. Every batch of steel and cement is to be tested before use. For bricks, sand and stone chips the materials are to be approved before any sort of use in the construction.
- * For R.M.C.:- The mix proportion of mentioned grade of concrete is to be submitted before use. The detail of admixtures used and their utility are also to be specified. R.M.C. is to be supplied from reputed companies. Prior approval of EIC is to be taken regarding the brand of RMC.
- * Sufficient cube is to be taken for each batch of concrete. If required more than one cube is to be taken as per decision of Engineer-In-Charge. Cubes are to be tested for compressive strength of 28 days from recognized institutions. The necessary fees are to be paid by the agency.
If a concrete work fails to give the required result the authority bourns the full power to dismantle it and the agency has to bear the cost involved both for dismantling and reconstruction.
- * The agency has to mechanically/ electrically lift the concrete or any other building materials on the required floor. The stair cases or the lifts will not be allowed to transport any materials.
- * A full charge capacity mixture machine with hopper is to be used during concreting
- * Bricks are to be fully saturated before use. Necessary vats are to be constructed by the agency for this purpose.
- * Every cement work is to be cured with water after twenty four hours. All materials like jute bags, pumps, tools and tackles etc. are to be arranged by the agency for curing. The curing must be carried out as per direction of I.S. 456:2000.
- * Time is the essence of the work. So the agency has to maintain the time allowed to complete the work. No extension will be allowed beyond the stipulated time without logical reasons. The authority holds the full right to reject the prayer for time extension and can impose any sort of penalty as mentioned in tender clauses.

SAP

Executive Engineer
Salt Lake Reclamation Division

Memo No. : 8-359(D)/2011/Pt-1/ 1018(37)

Dated: 30.07.2012

Copy forwarded for information & necessary action to:

- 1) The Principal Secretary, Urban Development Department, Govt. of West Bengal, Nagarayan, Salt Lake, Kolkata.
- 2) The Chief Engineering Advisor, Urban Development Department (Salt Lake Project), Sech Bhavan, Salt Lake, Kolkata.
- 3) The Chief Engineer-I, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 4) The Chief Engineer-II, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 5) The Chief Engineer (D&R), I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 6) The Chief Engineer, Teesta Barrage Project, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 7) The Chief Engineer, Subarnarekha Barrage Project, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 8) The Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Salt Lake, Kolkata.
The NIT is floated as per discussion with him.
- 9) The Administrator, Bidhannagar.
- 10) The Superintending Engineer, Investigation & Planning Circle-I, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.

- 11) The Superintending Engineer, Investigation & Planning Circle-II, , I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 12) The Superintending Engineer, Metropolitan Drainage Circle, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 13) The Superintending Engineer, Greater Calcutta Drainage Circle, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 14) The Superintending Engineer, Eastern Circle, I&W Directorate, 11-A, Free School Street, Kolkata.
- 15) The Superintending Engineer, Western Circle-I, I&W Directorate, 11-A, Free School Street, Kolkata.
- 16) The Superintending Engineer, Western Circle-II, I&W Directorate, Medinipur, Dist- Paschim Medinipur.
- 17) The Executive Engineer, Salt Lake Construction Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- 18) The Executive Engineer, Bidhannagar Municipal Services Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- 19) The Executive Engineer, Central Mechanical Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- 20) The Director of Designs, Central Design Office, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata- 700 091.
- 21) The Executive Engineer, Howrah Irrigation Division, 11-A, Mirza Galib Street (top floor), Kolkata-700 087. He is requested to keep arrangements for issuing and as well as receiving tenders of this notice. Tender documents for issuance of tender to the eligible applicants / tenderers as per approved list/ broad sheet will be supplied to him in due time. Authorised representatives from this end will collect the submitted tenders in sealed cover from him in due and in early time.
- 22) The Executive Engineer, Suburban Drainage Division, Jalsampad Bhavan, Salt Lake, Kolkata- 700 091. He is requested to keep arrangements for issuing and as well as receiving tenders of this notice. Tender documents for issuance of tender to the eligible applicants / tenderers as per approved list/ broad sheet will be supplied to him in due time. Authorised representatives from this end will collect the submitted tenders in sealed cover from him in due and in early time.
- 23) The Executive Engineer, Metropolitan Drainage Division-I, Jalsampad Bhavan, Salt Lake, Kolkata- 700 091.
- 24) The Executive Engineer, Metropolitan Drainage Division-II, Jalsampad Bhavan, Salt Lake, Kolkata- 700 091.
- 25) The Executive Engineer, Calcutta Drainage Out-fall Division, Jalsampad Bhavan, Salt Lake, Kolkata- 700 091. He is requested to keep arrangements for issuing and as well as receiving tenders of this notice. Tender documents for issuance of tender to the eligible applicants / tenderers as per approved list/ broad sheet will be supplied to him in due time. Authorised representatives from this end will collect the submitted tenders in sealed cover from him in due and in early time.
- 26) The Executive Engineer, Canals Division, 11-A, Free School Street, Kolkata-700 087
- 27) The Executive Engineer, Joynagar Irrigation Division, 11-A, Free School Street, Kolkata-700 087
- 28-36) The SDO/ Salt Lake Roads Sub-Division/ Salt Lake Drainage Sub-Division/ Salt Lake Reclamation Sub-Division-I & II/ Salt Lake Survey Sub-Division/ Salt Lake Water Supply Sub-Division/ Salt Lake Sewerage Sub-Division/ Salt Lake Electrical Sub-Division/ Salt Lake Mechanical Sub-Division.
- 37) Office Notice Board.

Sd/-

Executive Engineer
Salt Lake Reclamation Division