



KALNA MUNICIPALITY

Danga Para, Kalna, Purba Bardhaman, Pin-713409
E-Mail:- ckm.kalna@gmail.com, Website:-www.kalnamunicipality.org

Memo No- KAL / PW / 794

DATE – 14/12/2023

TENDER NOTICE

TENDER NO: -WBMAD/KALNA/NIT-16/23-24

(Submission of Tender through online)

On behalf of the Board of Councilors, The Chairman, Kalna Municipality invites online percentage rate tender from reliable, resourceful, bonafide and experienced Partnership firms / companies / individual contractors, for execution of the following works: -

The intending tenderer if found himself eligible to participate in the tender should download the detail Tender Notice along with tender document from <http://wbtender.gov.in> website.

The cost of Tender document and the EMD as specified in this NIT shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. Of West Bengal).

SI No	Name of Work	Amount put to tender (Rs)	Earnest Money in Rs. (2%)	Period of Completion
1	Operation (24 X 7) of all the equipment's at crematorium except the responsibility of security guard and maintenance of register at Kalna Burning Ghat, Ward No. -10 under Kalna Municipality.	Rs. 7,33,175.00	Rs. 14,664.00	01 Year

• **Submission of Tender: -**

a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock.

b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

(PAYMENT WILL BE DONE WHEN FUND AVAILABLE)

• **Time Schedule for Downloading, Uploading and Opening of Tender Documents:**

01	Date of uploading of e-N.I.T. and other Documents(online) (Publishing Date)	15/12/2023 At 10.00 AM
02	Document Download / Sale Start Date	15/12/2023 At 10.00 AM
03	Bid Submission Start Date	15/12/2023 At 10.00 AM
04	Bid Submission Closing Date	27/12/2023 Up to 01.00 PM
05	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officer)	30/12/2023 At 10.00 AM
06	Date for opening of Financial Bid (Online)	To be notified later on
07	Mode of Payment	Monthly

Tender / quotation will be opened by the Tender Inviting Authority or his representatives in presence of tenderer or their authorized representatives who may like to be present.

NOTE: -

1. Scrutiny of technical proposal and recommendation thereafter and processing of Comparative Statement for acceptance etc. will be made by Tender Committee as constituted by Chairman, Kalna Municipality as per order no. KAL/100/PW, Dated :- 01/06/2022

• **Eligibility criteria for the bidders: -**

Requirement of Credentials:

- A. For Work value less than 5 Lakh:

As per order no.-1177-F(Y),Dt.-28.02.2014 & 410_A/PW/O/10C-9/14,Dt.-01.12.2014

- B. For Work value above 5 Lakh:

As per order no. 03_A/PW/O/10C-02/14,Dt.-12.03.2015

• **For 1 st Call of NIT:**

- a) Intending tenderers should produce credentials of a completed similar nature work of the minimum value of 40% of the estimated amount put to tender during 5 years prior to the date of issue of the tender notice from any Govt. /Semi Govt. / Govt. undertakings/Autonomous Bodies/ Statutory Bodies and Local Bodies.

Or

- b) Intending tenderers should produce credentials of two similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5 years prior to the date of issue of the tender notice;

Or

- c) Intending tenderers should produce credentials of one single running work of Similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (a) above;


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- **Other terms and conditions of the credentials: -**

Payment certificate will not be treated as credential; ii) Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State/ Central Government, State /Central Government undertaking, Statutory/ Autonomous bodies constituted under the Central/ State statute, on the executed value of completed/ running work will be taken as credential.

- **List of others documents shall have to be uploaded by each tenderer at the time of submission of Tender through online: -**

1. Pan Card
 2. GST Registration Certificate,
 3. Professional Tax Challan / Certificate,
 4. Income Tax Return (Any One of last 3 yrs)
 5. Trade license
 6. Partnership Deed (for Partnership firm)
 7. Online EMD Receipt
 8. EPF
- Name & Address of the Engineer-in- Charge: - Sub-Assistant Engineer, Kalna Municipality
 - Work order issuing authority: - Chairman, Kalna Municipality
 - Authority for making payment to the contractor: - Chairman, Kalna Municipality

NB: While evaluation, Tender Inviting Authority may summon of the tenderers and seek clarification/ information or additional documents or original hard copy of any of the documents already submitted and if they are not produced within the stipulated time frame, their bid will liable for rejection.

- Suspension and Debarment of Contractor, Supplier and Consultant will be applicable as per order Vide Memo No. 547-W (C)/1M-387/15 dt. 16.11.2015 of Joint Secretary to Govt. Of West Bengal PWD.
- ADDITIONAL PERFORMANCE SECURITY Will be applicable as per order Vide Memo No. 4608-F(Y) dt. 18.07.2018 of Additional Chief Secretary, Finance Department, Govt. Of W.B
- The intending bidders are requested to visit the worksite for being well acquainted with the actual site condition before submission of their Quotation / Tender.


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TERMS AND CONDITIONS

- If the agency fails to do the work as per the agreement with the municipality, penal action in the form of forfeiture of earnest money and or security deposit money, as decided by the authority, will be imposed on the agency and the decision of the authority will be conclusive and binding. In this respect, the Chairman, KALNA Municipality shall be empowered to invoke the Earnest Money deposited in favour of him. No price escalation, in any form, within the contract period will be entertained.
- The rate quoted should be inclusive of all cost of transportation, loading, unloading, staking at site within any municipal area of the State of West Bengal, and all Taxes, GST, etc. what so ever
- The Mayor / Chairman of Municipal Corporation / Municipality shall have power to make any alteration in, omissions from, additions to or substitution for the original specification, drawings, designs and instructions, that may appear to him to be necessary or advisable during the course of execution of the works and the tenderer shall be bound to execute the works in accordance with any instructions which may be given to him in writing signed by the Chairman Kalna Municipality and such alterations, omissions, additions or substitutions shall not invalidate the works and any altered addition or substituted materials which the tenderer may be directed to supply in the contract in the manner above specified as part of the work shall be supplied or executed by the tenderer on the same conditions in all respect on which he agreed to do the main work, and at the same rates as are specified in the tender for the main work.
- **Penalty for suppression / distortion of facts :**

If any tenderer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the Chairman, Kalna Municipality may take appropriate legal action against such defaulting Tenderer. The authority may ask to show hard copies of all certificates, company details, partnership deeds etc. etc. as uploaded by the Tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

➤ **Rejection of Tender**

The employer (Tender accepting authority) receives the right to accept or reject any Tender and to cancel the quotation process and reject all quotations at any time prior to the award of contract without thereby incurring any liability to the affected Tenderer or any obligation to inform the affected tenderer of the ground for employer's (Tender accepting authority) action.

Payment will be made after deduction of Security Money, IT, GST, CESS.

Security Money will be refunded as per Govt Rules

The contractor shall comply with the provision of the apprentices Act, 1961 and the rules and order issued there under from time to time. If he fails to do so authority of Kalna municipality may in the discretion to cancel the contract. The contractors shall also be liable for any pecuniary liability arising on account of any violation by him the provision of the Act.


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Copy forwarded for favor of information and wide publication to the

- 1) Vice Chairman, Kalna Municipality
- 2) Executive Officer, Kalna Municipality
- 3) Finance officer, Kalna Municipality
- 4) Executive Engineer, MED, Purba Bardhaman
- 5) S.D.O, Kalna,Purba Bardhaman
- 6) Office Notice Board, Kalna Municipality, Purba Bardhaman


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