

Govt. of West Bengal
Urban Development Department
Office of the Executive Engineer
Salt Lake Construction Division
Sech Bhavan, Salt Lake: 700091

(P-01/05)

N.I.T. NO.01/SE OF 2012-13 OF THE EXECUTIVE ENGINEER, SALT LAKE CONSTRUCTION DIVISION

Sealed Tender in printed form is invited for the work (mentioned below) from the bonafide, reliable and resourceful contractors having sufficient experience in execution of similar type of works, detailed herein under. **Prayer for issue of tender paper may be addressed to the Special Engineer , Salt lake Reclamation and Development circle , Sech Bhavan, Salt Lake** and such applications are to be submitted in the office of the Special Engineer , SLR & D Circle, Sech Bhawan, Salt Lake. Tender documents may be had from the office of the Executive Engineer, Salt Lake Construction Division, Sech Bhawan / the Executive Engineer, Salt lake Reclamation Division ,Sech Bhawan/ the Executive Engineer, Bidhannagar Municipal Services Division ,Sech Bhawan/ the Executive Engineer, Central Mechanical Division ,Sech Bhawan /the Executive Engineer,Suburban Drainage Division, Jalasampad Bhawan/ the Executive Engineer,Howrah Irrigation Division,Mirza Galib Street,Kolkata-87. In the prayer of issue of tender paper applicants may indicate their choice of place from which they would like to purchase the tender documents and **all such tenders will be received through Tender Boxes, by the above mentioned offices along with the office of the Special Engineer,SLR & D Circle, Sech Bhavan, Salt Lake.** The received tenders will be opened by the Special Engineer,SLR & D Circle, Sech Bhavan, Salt Lake on 16.01.2013 at 14.00 hours in presence of the participants present at that time.

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| a) | Name of work | "Special repair and renovation of office of the Estate Manager, Kalyani , including face lifting works of 'D.C. Building' at Kalyani". |
| b) | Amount put to tender | Rs.1,17,18,039/- (Rs. One crore Seventeen lakh Eighteen thousand Thirty Nine only). |
| c) | Earnest Money | Rs.2,34,360/- (Rs. Two lakh Thirty Four thousand Three hundred and Sixty only). |
| d) | Cost of Tender Document | Rs.2,505/- (Rs. Two thousand Five hundred and Five only). |
| e) | Time of Completion | 06 (Six) months from the date issue of Work Order. |
| f) | Last date of submission of application for issue of tender paper | 04.01.2013 up to 16.00 Hrs. to the Special Engineer , Salt Lake Reclamation and Development circle . |
| g) | Date of interview of all applicants, praying for issue of tender paper (with all original documents for verification) | 07.01.2013 from 11.30 Hrs. onwards in the office chamber of the Special Engineer , Salt Lake Reclamation and Development circle .All documents in original are to be produced by the applicants, during interviews. |
| h) | Last date of purchase of tender form: | 11.01.2013 up to 16.00 Hrs. from the offices of the (1) Executive Engineer, Salt Lake Construction Division, Sech Bhawan; (2)Executive Engineer, Salt lake Reclamation Division ,Sech Bhawan; (3)Executive Engineer, Bidhannagar Municipal Services Division ,Sech Bhawan; (4) Executive Engineer, Central Mechanical Division ,Sech Bhawan; (5)Executive Engineer,Suburban Drainage Division,I &W Dte. Jalasampad Bhawan; (6)Executive Engineer,Howrah Irrigation Division, I &W Dte.Mirza Galib Street,Kolkata-87. |

i)

(P-02/05)

- Last date of dropping of tender papers:** 15.01.2013 from 11.30 Hrs. up to 16.00 Hrs. in the offices of the (1)Special Engineer, Salt Lake Reclamation and Development Circle, Sech Bhawan.(2)Executive Engineer, Salt Lake Construction Division, Sech Bhawan ;(3) Executive Engineer, Salt lake Reclamation Division ,Sech Bhawan; (4) Executive Engineer, Bidhannagar Municipal Services Division ,Sech Bhawan; (5) Executive Engineer, Central Mechanical Division ,Sech Bhawan; (6)Executive Engineer,Suburban Drainage Division,I &W Dte. Jalsampad Bhawan; (7)Executive Engineer,Howrah Irrigation Division,I &W Dte.Mirza Galib Street,Kolkata-87.
- j) Date and time of opening of tender:** 16.01.2013 at 14.00 Hrs. by the Special Engineer,SLR & D Circle or his authorised representative.
- k) Eligibility to participate in the tender:** Bonafide, reliable and resourceful contractors having at least 50% credential in a single work of similar nature during the last five years.
- l) Accepting authority of the tender:** Special Engineer , Salt lake Reclamation and Development circle.

Terms and Conditions

- 1) The Tender should be submitted in sealed cover super scribing the NIT No. and name of the work on the envelope and addressed to the proper authority. Submission of tender by post is not allowed.
 - 2) The Tender documents and other relevant particulars (if any) may be seen by the intending Tenderers or by their duly authorized representatives during office hours between 11.00 A.M. and 4 P.M. on every working day, till 31.12.2012, in the office of the Executive Engineer, Salt Lake Construction Division
 - 3)
 - a) Intending Tenderers should apply for Tender papers in their respective Letter Heads enclosing attested copies of the following documents, duly attested by Gezzeted Officer, Originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand.Original Documents should be neat and clean without any tampering by scraping/whitening.In VAT Registration , Registration as "Works Contractor/Civil Contractor" should be clearly mentioned.
 - b) ST and PT clearance certificate and IT PAN valid at least up to the date of opening of the Tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
 - c) Completion Certificate/Payment Certificate(s) for one single similar work worth at least 50% of the value of the work for which Tender Papers is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering current financial year as Year-1).
 - d) Eligibility Certificate issued by the A.R.C.S. (for Engineers' Co-operatives and Labour Cooperatives);
 - e) A statement showing number and value of works presently under execution by the Tenderer under the Government Department/Organizations as stated herein under;
 - f) Declaration by the applicant to the effect that there is no other applications for Tender paper for work in the NIT in which Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper
 - 4) Credentials of work executed under Irrigation & Waterways Department ,Public Works Department/Public Works (Roads) Department/Public Health Department, Zilla Parishads, WBHIDCO, Central Government Department, Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd will be accepted.Completion certificates, containing name of work, tender number, actual year of completion (as per MB) and gross final value of works, are to be issued by competent authority as per prevailing norms. Such certificates are to be countersigned by the Executive Engineers of the State Government Departments, if those are issued by some other authority.
- Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender under the Division/Circle for at least 3(three) years from the date of detection, in addition to such other penal action as the Government may deem proper.

5)

(P-03/05)

Intending tenderer not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next Superior Officer. It should be brought to the notice of such Authority within two working days after the date of issue of tender paper, a copy of such communication should also be submitted to the Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.

6)

a) Tender paper can be had by the shortlisted intending tenderers or by their duly authorised representatives, on cash payment of requisite amount (non-refundable) from the offices of the Executive Engineers as shown in the broad sheet published by the tender issuing authority against the name of each intending tenderer, within the specified date and time.

b) No tender paper will be supplied by Post.

c) No tender paper will be issued on the date of opening of tenders and after expiry of date and time mentioned in the

7)

Before submitting any tender, the intending tenderers should make themselves acquainted, thoroughly, with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts, afterwards. In this connection the intending tenderers may contact the office of the undersigned up to 31.12.2013 between 11.30 hours and 16.00 hours on any working day.

8)

Earnest Money, in the form other than those mentioned below, will not be accepted.

a) Receipted Challan of Reserve Bank of India or Treasury showing the deposit to be credited under the Head 'P.W. Deposit' in favour of the Executive Engineer, Salt Lake Construction Division.

b) Government Security/NSC duly pledged to the Executive Engineer, Salt Lake Construction Division

c) Crossed bank Draft/Deposit at call Receipt, Banker's Cheque of any scheduled Bank in the locality in favour of the Executive Engineer, Salt Lake Construction Division.

d) No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.

9)

Earnest Money for works, as noted in the list of work, will have to be deposited by the contractors, Unemployed Engineers' Cooperatives & Labour Cooperatives with the tender. Anybody desirous of exemption from depositing Earnest Money, is to furnish along with his Tender, self attested copy of document exempting him from depositing Earnest Money for the tender.

10)

The tenderer should quote the rate both in figures and in words on the basis of percentage above/below or At Par on the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form. The rate should be quoted in one single handwriting and preferably with the same ink. Rates quoted in different hand writing shall be treated as informal.

11)

Any tender containing over writing is liable to be rejected

12)

All corrections are to be attested under the dated signature of the Tenderer without which tender may be informal.

13)

When a Tenderer signs his tender in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate Tenderer, the rates tendered should be attested by a witness.

14)

The tenderer who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.

15)

Any letter or other instrument submitted, separately, in modification of the sealed tender may not be entertained.

16)

Conditional Tender, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

17)

VAT Sales Tax, Royalty, Building Working Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he/she will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).

18)

The Tenderer should submit a statement at the time submission of his tender showing technical staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to be rejected.

19)

The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.

20)

The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his/her/their analysis to justify the rate quoted by him.

- 21) The Tenders will be opened, as specified in the list of works, in presence of the participating tenderers or their duly authorised representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.
- 22) The successful tenderer will have to execute the duplicate/triplicate/quadruplicate copies of his tender which will have to be obtained by additional cash payment in the office of the Executive Engineer, Salt Lake Construction Division, within 7(seven) days from the date of receipt of the intimation of acceptance of his tender, failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled
- 23) If any tenderer withdraws his tender before its acceptance or refuses/fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he/she/they shall be disqualified for submitting any tender in this Division/Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- 24) The successful tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- 25) Materials such as Cement, Steel materials, R.C.C. Hume Pipes, M.S. Sheet Piles, etc., if available in stock, will be issued by the Department to the Contractor for the work as per Issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied departmentally to the contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the Issue Rate for such material will be fixed by the Engineer-in-Charge, value of which shall be recovered by the department.
- 26) Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the contractor at such rates as will be fixed by the Engineer-in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government godown will be counted from the date of their issuance from the Godown and up to the date of return into the same godown and the hire charges will be recovered from the contractor, accordingly. All Tools & Plants, Machinery issued to the contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from the contractor.
- 27) In the following cases a tender may be declared informal and unacceptable.
- a) Correction, alterations, additions, etc. if not attested by the Tenderer
 - b) Earnest Money in the form of Government Security etc. not held by the tenderer and not properly pledged, Earnest Money in the form of T.R.Challan, D.C.R/Demand Draft, etc. which are short deposited and/or not deposited in favour of the Executive Engineer, Salt Lake Construction Division.
 - c) If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, etc. in page-2 and other pages as are required to be filled in.
 - d) If the specified pages of the Tender Document are not signed by the tenderer.
 - e) If the tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.
- 28) For the return of the Earnest Money of the unsuccessful Tenderer(s), he/they is/are to apply for the same to the Executive Engineer, Salt Lake Construction Division giving the reference to the work, N.I.T. No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the lowest tenderer in each case, may be refunded, after acceptance of the rate in the comparative statement, as early as possible.
- 29) To verify the competency, capacity and financial stability of the intending tenderer(s), the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
- 30) The payment of R/A Bill as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
- 31) Up to date modifications of Clause-17, Clause-25, Clause-1 of contract in printed Tender Form as per Govt. of West Bengal, Public Works Department will be applicable for this work. Security Deposit shall be refunded by 30%, 30%, and 40% after issuance of certificate of completion of work after expiry of one year, two year and three year respectively.
- 32) For Corrigendum, if any, Office Notice Board may please be followed.
- 33) In case, any date fall as holiday, next office day will be treated as working day in place of that day.

sd/-
Executive Engineer

Salt Lake Construction Division

Memo No. 2044(40) , Dated: 30/11/2012

Copy forwarded for information & necessary action and circulation to:

- 1) The Principal Secretary, Urban Development Department, Govt. of West Bengal, Nagarayan, Salt Lake, Kolkata.
- 2) The Chief Engineering Advisor, Urban Development Department (Salt Lake Project), Sech Bhavan, Salt Lake, Kolkata.
- 3) The Chief Engineer-I, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 4) The Chief Engineer-II, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 5) The Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Salt Lake, Kolkata.
- 6) The Administrator, Bidhannagar. , Sech Bhawan, Salt Lake, Kolkata-700091.
- 7) The Superintending Engineer, Metropolitan Drainage Circle, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 8) The Superintending Engineer, Greater Calcutta Drainage Circle, I&W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata.
- 9) The Superintending Engineer, Eastern Circle, I&W Directorate, 11-A, Free School Street, Kolkata.
- 10) The Superintending Engineer, Western Circle-I, I&W Directorate, 11-A, Free School Street, Kolkata.
- 11) The Director of Information, Department of Information and Cultural Affairs, Writers' Buiding, Kolkata-700001, with a request for its wide circulation throughout the State as per enclosed abridged NIT.
- 12) The Executive Engineer, Salt Lake Reclamation Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- 13) The Executive Engineer, Bidhannagar Municipal Services Division, Sech Bhavan, Salt Lake, Kolkata- 700 091
- 14) The Executive Engineer, Central Mechanical Division, Sech Bhavan, Salt Lake, Kolkata- 700 091.
- 15) The Executive Engineer, PWD, Alipore Division, 11A, Mirza Galib Street, Kolkata-16
- 16) The Executive Engineer ,PWD, North Kolkata Division, 11A, Mirza Galib Street, Kolkata-16
- 17) The Executive Engineer, PWD, Howrah Division, P-5, CIT Road, Kolkata-700014.
- 18) The Executive Engineer, PWD, City Division, Writers' Building, Kolkata-700001.
- 19) The Executive Engineer, PWD, Bidhannagar Division-I, Purta Bhavan, DF-Block, Salt Lake, Kolkata-91.
- 20) The Executive Engineer, PWD, Bidhannagar Division-II , Purta Bhavan, DF-Block, Salt Lake, Kolkata-91
- 21) The Executive Engineer, PWD, Bidhannagar Division-III , Purta Bhavan, DF-Block, Salt Lake, Kolkata-91
- 22) The Executive Engineer, P.W.D. Central Kolkata Division-I, 3-Commissariate Road , Hastings.
- 23) The Executive Engineer, Metropolitan Drainage Division-I, Jalsampad Bhavan, Salt Lake, Kolkata- 700 091.
- 24) The Executive Engineer, Metropolitan Drainage Division-II, Jalsampad Bhavan, Salt Lake, Kolkata- 700 091.
- 25) The Executive Engineer, Calcutta Drainage Out-fall Division, Jalsampad Bhavan, Salt Lake, Kolkata- 700 091.
- 26) The Executive Engineer, Canals Division, 11-A, Free School Street, Kolkata.
- 27) The Executive Engineer, Joynagar Irrigation Division, 11-A, Free School Street, Kolkata.
- 28) The Estate Manager ,Kalyani Estate Office ,Kalyani
- 29-37) The SDO/ Salt Lake Roads Sub-Division/ Salt Lake Drainage Sub-Division/ Salt Lake Reclamation Sub-Division-I & II/ Salt Lake Survey Sub-Division/ Salt Lake Water Supply Sub-Division/ Salt Lake Sewerage Sub-Division/ Salt Lake Electrical Sub-Division/ Salt Lake Mechanical Sub-Division.
- 38) Office Notice Board.
- 39-40) To Divisonal Accounts officer/ Establishment Section of this office.

[Handwritten Signature]
30/11/12

Executive Engineer
Salt Lake Construction Division

MATTER

ABRIDGED NOTICE INVITING TENDER NO. 01/SE OF 2012-13 OF SALT LAKE CONSTRUCTION DIVISION

Sealed Tenders are hereby invited, by the Executive Engineer, Salt Lake Construction Division, from eligible, bona fide, experienced and resourceful contractors for the work "Special repair and renovation of office of the Estate Manager, Kalyani, including face lifting works of 'D.C. Building' at Kalyani" for acceptance of the Special Engineer, Salt Lake Reclamation and Development Circle, U.D. Deptt, Sech Bhawan, Salt Lake. Amount put to tender, Earnest Money, Cost of Tender Document will be respectively Rs. 1,17,18,039=, Rs.234360/= & Rs. 2505/= . Last Date of 'Application' for Purchase, Interview, 'Issue', 'Dropping' and 'Opening' of Tender are respectively 04/01/13, 07/01/13(from 11.30 hours), 11/01/13(up to 16.00 hours) and 15/01/13(from 11.30 to 14.00 hours)and 16/01/13(at 14.00 hours).For details and corrigendum, if any, Office Notice Board may pl. be followed.

Sd/-
Executive Engineer
Salt Lake Construction Division
Urban Development Department
Sech Bhawan, Salt Lake, Kol-91.