

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

UNNYAN BHAVAN, 1ST FLOOR, BLOCK-A, SEC-II, SALLAKE CITY, KOLKATA-700091

NIT NO. 10/NDITA/2017-18

Dated: 09.08.2017

NOTICE INVITING TENDER

1. Sealed Bids are invited by the Executive Officer, Nabadiganta Industrial Township Authority for the under mentioned work from bonafide, eligible, resourceful and experienced Firms/Individual Contractors who have successfully completed works in PWD/KMDA/Govt. Deptt.'s/Statutory bodies / Local Bodies and Govt. Undertakings having credentials i.e. Work Orders with Completion Certificates of executing at least 50% value of similar nature of work in a single contract (during last 5years from the date of this NIT), within the stipulated time.

Sl. No.	Name of Work	Value put to Tender Rs.	Earnest Money Rs	Cost of Tender Per Set Rs.	Time of Completion
1.	On call removal of different types of hoardings & non electrical cables at Nabadiganta Industrial Township area for a total period of one year under NDITA.	To be Quoted	2% of Bid Amount	500.00	365 days
2.	Supplying & fixing of overhead Welcome Signage at Nabadiganta Industrial Township under NDITA at Wipro More.	To be Quoted	2% of Bid Amount	500.00	15 days
3.	Supplying & repairing of office furniture at NDITA office, Unnayan Bhavan- 1 st floor.	To be Quoted	2% of Bid Amount	500.00	15 days
4.	Supplying of Decorative bins for street hawkers at Nabadiganta Industrial Township. Phase-I	To be Quoted	2% of Bid Amount	300.00	15 days
5.	Repairing & maintenance of non-electrical & non-furnishing equipment along with supplying, fitting & fixing of all materials like fittings of toilet, gate lock, gate stopper, patch painting etc. for maximum 3(three) months at NDITA office at Unnayan Bhawan.	To be Quoted	2% of Bid Amount	300.00	90 days

N.B. Details of the works has been furnished in attached rate sheets.

2. Qualification of applicant:

The intending applicant should possess requisite well established infrastructure to carry out similar type of work including possessions of qualified engineers, supervisors, artisans, skilled and unskilled work force and sufficient resourcefulness with adequate machineries, equipments, including road work equipment tools and plants, computer support and sundries, required for proper execution of work, being applied for.

3. Credentials, certificates, testimonials etc. as required along with application for Tender documents (Separate application should be submitted for each individual serial no.; enclosure must be serially mentioned in the application):

- i) Experience certificates of similar type of completed works if any in various Govt. /Semi Govt. Organization / Statutory Body/ Local body/ Govt. undertaking Authorities for last five years. The minimum limit of total value of work, for which certificates to be attached, should be not less than 50% of corresponding value of work now included in the notice, each year. The certificates should invariably include work orders supported by payment certificates, performance certificate issued by relevant authorities from where orders / payment certificates have been originated.
- ii) Proof of financial capability through bank documents.
- iii) G.S.T. Registration Certificate (applicable as per usual rules), Current Professional Tax certificates (As per Annexure-XIXI, referred in Kolkata Gazette, Aug 22, 2001; vide Notification No. 2853-F.P.T. dated, Aug 22, 2001) / Income Tax Return verification form of last Assessment Year, Pan Card
- iv) Other Tax registration documents, if any, issued by competent authority.
- v) Trade License issued by competent authority.
- vi) Valid of Electrical Contract License. (In case of Electrical works)
- vii) Declaration of the Electrical Supervisor engaged in the Concerned Company to be submitted through Notary. (In case of Electrical works)
- viii) Supervisor's Competency Certificate holding part No. at least for 1, 2, 7A & 11. (In case of Electrical works)
- ix) Electrical Workman's permit having part (I) & (V) and (XI) Completion Certificate with Schedule of works along with Order Copy of works as stated above. (In case of Electrical works)

[All in original for compare with photocopy's to be submitted (if required) to the Executive Officer, NDITA for being entitled to get permission for purchasing tender paper.]

4. Earnest Money payable along with submitted Tender:

An amount of 2% of Bid amount shall have to be submitted along with the Tender in the form of Bank Draft drawn in favor of NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY, which will be refunded after issuance of work order in case of un-successful tenderer on receipt of application for refunding the same and will be adjusted with the security deposit (not applicable for any type of temporary hired basis work, cleaning of rubbish / Solid waste, daily on/off operation of street light etc.) in case of successful tenderer and will be refunded after successful completion of the security period for the work on receipt of application for refunding the same.

5. Tender Documents: The Tender shall consist of -

- i) Notice inviting Tender (Section -A)
- ii) WBF 2911 (i/ii)/ 2908 (Section -B)

6. Cost of Tender documents:

As stated in the attached list per set as per point 5 above. Purchase by cash payment, during working hours on all working days, for allowed cases, may be made. The cost paid is non-refundable. The allowed tenderers shall be required to pay the cost through banks and submit the copy of challan for further use, when asked for.

7. Conditional Tender:

No conditional Tender shall be entertained.

8. Right to acceptance:

The Tender inviting authority reserves the right to accept the Tender. He also reserves the right to reject one, few or all Tenders received. The decision of the authority is final, without assigning any reason whatsoever and shall be binding for all.

9. Validity for acceptance:

Offers made in Tender shall remain valid up to 90 (Ninety) days from the date of submission of Tender. No revision on any ground shall be entertained at any stage.

10. **Schedule of dates for tendering:**

Last date and time for written application or obtaining Tender documents	Up to 4.00 p.m. on 16.08.2017
Last date and time for grant of permission by Tender inviting authority for obtaining Tender documents	Up to 4.00 p.m. on 18.08.2017
Last date and time for purchase of the Tender documents by the permitted agencies	Up to 4.00pm on 22.08.2017
Last date and time for submission of sealed Tender papers	Up to 3.00 p.m. on 24.08.2017
Date and time for opening of Tenders in presence of willing Tenderers	After 3.30 p.m. on 24.08.2017

10. **Further enquires:**

The Tender inviting authority may seek clarifications and analysis of rates and inputs made in Tender offers, from Tenderers which shall have to be replied forthwith, to facilitate early finalization of acceptance orders.

11. **General:**

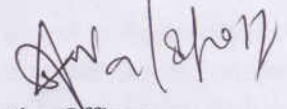
Mode and method for quoting rates and other input, spirit and features of the contract and all relevant aspects have been highlighted in the different section of the Tender document, which shall be governing and binding condition of the contract.

12. **Related information about the work site etc.:**

The Tenderers are advised to ascertain the site conditions fully prior to submission of Tender. They may also seek prior clarifications on various related aspects of the work. No claims on ground of insufficient knowledge on any count after submission of the Tender shall be entertained.

13. Tenderers are to be careful in making offer insertions in the Tenders and carefully go through the directions laid down in relevant section of the document.
14. Late submission of the Tender documents is not allowed.
15. Any sort of canvassing, influencing compatriot Tenderers and any other unethical act of one, few or all Tenderers is strictly prohibited. The Tender accepting authority reserves the right to take suitable actions, if found erring, which shall be binding to all.
16. **No subletting** of works by initiating any type of **sub-contract** is allowed.
17. **Statutory declarations**, to be furnished by tenderers, have been notified in relevant section of Tender documents.
18. Conditional tender will not be accepted in any case.
19. N.S.C. or K.V.P. in the Form of Earnest Money will not be entertained and in that case will be treated as cancelled.
20. Cess @Rs. 1.00% of the cost of constructional work(s) should be deducted from the bill(s) additionally apart from other statutory deduction like GST/I.T. etc. vide relevant Govt. Notifications. Rate quoted by the tenderers shall be deemed to have made the provision on his/her own accordingly.
21. All intending eligible applicant(s) is/are requested to be present personally during the time of submitting application. Authorized representative through Notary/Power of Attorney will only be allowed in absence of original applicant(s)
22. In case of Engineers' Co-operative Societies/labour contract Co-operative Societies their present status should be satisfied with submission of the following documents;-

- I. Upto date: No objection Certificate: Issued by the Registrar/Assistant Registrar of Co-operative Societies.
- II. Supporting documents showing area of operation.
- III. Bye Laws of the Co-operative society duly approved by the Assistant Registrar of Co-operative Societies.
- IV. Name, address and signature of the present Board of Directors.
- V. Minutes of Last Annual General Meeting and Audit report of the Co-operative Society.



Executive Officer

Nabadiganta industrial Township Authority

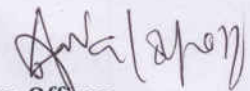
09/08/17

Memo No: 1024/1(15)/NDITA/17

Date: 09.08.2017

Copy forwarded for kind information and with request for publicity to:-

1. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata- 700091.
2. Secretary KMDA, Prasasan Bhavan, Bidhannagar.
3. Project Director, Sundarban Development Board, Mayukh Bhavan.
4. The Special Engineer, Urban Development Department, Nirman Bhaban. Bidhannagar, Kolkata- 700091.
5. The Executive Engineer 24 Parganas, Divn-II, MED.
6. Sub- Divisional Officer, Bidhnnagar.
7. Municipal Commissioner, Bidhannagar Municipal Corporation.
8. Executive Engineer (PWD) Division-I, Purta Bhavan.
9. The Technical Advisor, NDITA.
10. The Chief Engineer, NDITA.
11. The Executive Engineer(s), NDITA.
12. The Finance Officer, NDITA.
13. The Notice Board, NDITA.
14. Publication in our official website (www.ndita.org) & website of the Deptt. of M.A. (www.wbdma.gov.in)
15. Publication in daily news paper(s).



Executive Officer

Nabadiganta industrial Township Authority

09/08/17

NIT NO. 10/NDITA/2017-18 dated 09.08.2017 (Sl. 01)

Pro-forma for Bid Quotation

Name of the work: On call removal of different types of hoardings & non electrical cables at Nabadiganta Industrial Township area for a total period of one year under NDITA.

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE	AMOUNT (in Rs.)
1	Removal of different hoardings & non-electrical cables etc. by engaging adequate labour for the work and disposal of the same within the day or day after the day, beyond the area of Nabadiganta Industrial Township including costs of all tools & tackles and transportation charges, cess, taxes etc. as per direction of E.I.C. Payment will be made quarterly (one quarter = 3 months)	4 quarter	Per Quarter	To be Quoted	To be Quoted

Total

Rupees In words:-

Signature of the Bidder with seal

NIT NO. 10/NDITA/2017-18 dated 09.08.2017 (Sl. 02)

Proforma for Bid Quotation

Name of the work: Supplying & fixing of overhead Welcome Signage at Nabadiganta Industrial Township under NDITA at Wipro More.

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE	AMOUNT (in Rs.)
1	Supplying & fixing of overhead Welcome signage; decorated by LED lamp (3mm/5mm) at design printed on vinyl & pasted on board (50 ft. in length & 8 ft. in height) made of 1.2mm thick best quality FRP (0.15Kg./sq. ft.) supported by suitable frame work by 1"X1" iron angle bar and fixation of board structure to the guard wall of the Fly-over by suitable iron structure work by 2"X2" / 1.5"X1.5" angel at the middle portion at Nabadiganta Fly-over as per direction & design of the E.I.C. including all charges & cost of materials for proper illumination, fixation, longevity, beautification etc. for the board.	1 Job	Per Job	To be Quoted	To be Quoted

Total:- Rs.

Rupees in words:-

Signature of the Bidder with Seal

Pro-forma for BidQuotation

Name of the Work: Supplying and Repairing of Office furniture at NDITA Office Unnayan Bhawan 1st Floor

Sl. No.	Specification of Items	Quantity	Unit	Rate	Amount (in Rs.)
1	Supplying fitting fixing ordinary teak wood- finished chair with arm including French polishing on wood work including preparing surface (ordinary gloss) size:(550+450/2) X 450 X 450 mm (hight from G.L) Back rest hight from GL= 950mm.	2 Nos.	Each	To be Quoted	To be Quoted
2	Supplying fitting fixing Ordinary teak wood finished Chair without arm including french polishing on wood work including preparing surface (ordinary gloss) size: (550+450/2)X 450 X 450mm (hight from G.L) Back rest hight from GL=950mm	2 Nos.	Each	To be Quoted	To be Quoted
3	Supplying fitting fixing Revolving with movable high back Executive chair made of Steel frame with HD Foam seat and Back----Covered with synthetic leather top with Decovative arm. Size: (500+590)/2 * 530 * 450 (hight from G.L), Backrest high from GL-1290mm.	1 No.	Each	To be Quoted	To be Quoted
4	Supplying fitting and fixing to Compartments Cabinate with 3(Three) Nos. Shutter and three Nos shelves in the upper part and same in the lower part made of 19mm Thick Superior quality block board and shelves made by 12mm thick. Water proof Ply back portion made of 6mm thick water proof ply including 0.80mm thick Sunmica finished of outer surface including locking arrangement. inner Surface and outer Surface of the back portion are French Polishing including Preparing surface (ordinary gloss) including other necessary fittings. Size of the Cabinate are: 1150X 300X 1825	1 No.	Each	To be Quoted	To be Quoted
5	Supplying fitting fixing single shutter cabinate with lock, including 2(two) Nos shelves made of 12mm thick water proofing ply wood. Structure of the cabinate (Except back portion made of 19mm Superior Quality Block board, including 0.8mmthick Sunmica finished on outer surface of the Cabinate (Except back portion made of 6mm thick Ply) including inner surface finished with french polishing (ordinary gloss) with all fittings complete. Size: 450X 350X 900	1 No.	Each	To be Quoted	To be Quoted

Sl. No.	Specification of Items	Quantity	Unit	Rate	Amount (in Rs.)
6	Supplying fitting fixing single shutter cabinete with lock, made of 19mm Superior quality block board, including 0.80mm thick sunmica finished on outer face of the cabinete (Except back Portion made of 6mm thick ply) including inner surface finished with French polishing (Ordinary gloss) with all fittings complete. Size: 400X400X450mm height.	1 No.	Each	To be Quoted	To be Quoted
7	Supplying fitting fixing Cabinete with single shutter with lock with Cp teak lipping including two nos shelves made of 19mm thick. Superior Quality Block Board and 12mm Thick water proofing ply and Back portion make with 6mmThick. Water proofing, ply including 0.80mm thick Sunmica finished, (Except Back Portion). including french polishing (medium gloss) on inside of the cabinete and outside of the back surface. Size: 990X 400X 1350.	1 No.	Each	To be Quoted	To be Quoted

Total:

Above details and measurement are most approximate, quotationer may contact the above office for specific details, before quoting their rates.

Rupees in words:-

Signature of the Bidder with Seal

Proforma for Bid Quotation

Name of the work: Supplying of Decorative bins for street hawkers at Nabadiganta Industrial Township. Phase-I.

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE	AMOUNT (in Rs.)
1	Supplying of decorative portable bin, minimum capacity of 100 lt. of water, FRP made, dark brown glossy coloured with necessary coating for colour protection, of height 24", top & bottom dia 15", middle portion dia 21", along with necessary arrangement for carrying the bin (2 nos.; at side wall), pasted logos of NDITA & "Use me" including all labour, transportation, tax & charges etc. as per direction of this Authority.	80 nos	per no.	To be Quoted	To be Quoted
2	Supplying of decorative portable bin, minimum capacity of 130 lt. of water, FRP made, dark brown glossy coloured with necessary coating for colour protection, of height 30", top & bottom dia 17", middle portion dia 21", along with necessary arrangement for attach the bin (capable for evacuation) at road side with cement mortar and 2" x 2" iron square bar, above the 40" from G.L., pasted logos of NDITA & "Use me" including all labour, transportation, tax & charges etc. as per direction of this Authority.	10 nos	per no.	To be Quoted	To be Quoted

Total:- Rs.

Rupees in words:-

Signature of the Bidder with Seal

NIT NO. 10/NDITA/2017-18 dated 09.08.2017 (Sl. 05)

Pro-forma for Bid Quotation

Name of the work: **Repairing & maintenance of non-electrical & non-furnishing equipments along with supplying, fitting & fixing of all materials like fittings of toilet, gate lock, gate stopper, patch painting etc. for maximum 3(three) months at NDITA office at Unnayan Bhawan.**

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE	AMOUNT (in Rs.)
1	Repairing & maintenance of non-electrical & non-furnishing equipments along with supplying, fitting & fixing of all materials like fittings of toilet, gate lock, gate stopper, patch painting etc. for maximum 3(three) months at NDITA office at Unnayan Bhawan including costs of all tools & tackles and charges, cess, taxes etc. as per direction of E.I.C. Payment will be made monthly.	3 months	Per months	To be Quoted	To be Quoted

Total

Rupees (In words):-

Signature of the Bidder with seal