

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

UNNYAN BHAVAN, 1ST FLOOR, BLOCK-A, SEC-II, SALLAKE CITY, KOLKATA-700091

Memo No. 739/NDITA/2018

Dated: 11.07.2018

NOTICE INVITING TENDER

NIT NO. 13/NDITA/2018-19

1. Sealed Bids are invited by the **Executive Officer, Nabadiganta Industrial Township Authority** for the under mentioned work from bonafide, eligible, resourceful and experienced Firms/Individual Contractors who have successfully completed works in PWD/ KMDA/Govt. Deptt.'s/Statutory bodies / Local Bodies and Govt. Undertakings having credentials i.e. Work Orders with Completion Certificates of executing at least 40% value of similar nature of work in a single contract (during last 5years from the date of this NIT), within the stipulated time.

Sl. No.	Name of Work	Value put to Tender Rs.	Earnest Money Rs	Cost of Tender Per Set Rs.	Time of Completion
1.	Replacement of existing LED light fittings at Fountains along with necessary accessories at the raised garden near Box bridge, near AL-BL crossing at median & under KMRC metro station under NDITA under Buy-Back process.	To be Quoted	2% of Bid Amount	500.00	3 days
2.	Operation & maintenance of water fountains at Salt Lake By-pass under NDITA, for a period of 12 (twelve) months.	To be Quoted	2% of Bid Amount	500.00	1 year
3.	Periodical & emergency trimming/ cutting of trees at Nabadiganta Industrial Township area for a total period of one year under NDITA.	To be Quoted	2% of Bid Amount	500.00	1 year
4.	Repairing & maintenance of electrical/ lighting arrangement at 215A Bus Stand (except High Mast poles), Passenger Shelter for Buses at Ring road, the electrical system from metering kiosk to interim kiosk with accessories, erected for pump & fountains etc. at Nabadiganta Industrial Township under NDITA for one year.	To be Quoted	2% of Bid Amount	500.00	1 year

2. Qualification of applicant:

The intending applicant should possess requisite well established infrastructure to carry out similar type of work including possessions of qualified engineers, supervisors, artisans, skilled and unskilled work force and sufficient resourcefulness with adequate machineries, equipments, including road work equipment tools and plants, computer support and sundries, required for proper execution of work, being applied for.

3. Credentials, certificates, testimonials etc. as required along with application for Tender documents (Separate application should be submitted for each individual serial no.; enclosure must be serially mentioned in the application):

- i) Experience certificates of similar type of completed works if any in various Govt. /Semi Govt. Organization / Statutory Body/ Local body/ Govt. undertaking Authorities for last five years. The minimum limit of total value of work, for which certificates to be attached, should be not less than 40% of corresponding value of work now included in the notice, each year. The certificates should invariably include work orders supported by payment certificates, performance certificate issued by relevant authorities from where orders / payment certificates have been originated.
- ii) Proof of financial capability through bank documents.
- iii) G.S.T. Registration Certificate (applicable as per usual rules), Current Professional Tax certificates (As per Annexure-XIXI, referred in Kolkata Gazette, Aug 22, 2001; vide Notification No. 2853-F.P.T. dated, Aug 22, 2001) / Income Tax Return verification form of last Assessment Year, Pan Card.
- iv) Other Tax registration documents, if any, issued by competent authority.
- v) Valid Trade License for execution of the work, issued by competent authority.
- vi) Valid Electrical Contractor License. (In case of Electrical works)
- vii) Declaration of the Electrical Supervisor engaged in the Concerned Company to be submitted through Notary. (In case of Electrical works)
- viii) Supervisor's Competency Certificate holding part No. at least for 1, 2, 7A & 11. (In case of Electrical works)
- ix) Electrical Workman's permit having part (I) & (V) and (XI).

[All in original for compare with photocopy's to be submitted (if required) to the Executive Officer, NDITA for being entitled to get permission for purchasing tender paper.]

4. Earnest Money payable along with submitted Tender:

An amount of 2% of Bid amount shall have to be submitted along with the Tender in the form of Bank Draft drawn in favor of NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY, which will be refunded after issuance of work order in case of un-successful tenderer on receipt of application for refunding the same and will be adjusted with the security deposit (not applicable for any type of temporary hired basis work, cleaning of rubbish / Solid waste, daily on/off operation of street light etc.) in case of successful tenderer and will be refunded after successful completion of the security period for the work on receipt of application for refunding the same.

5. Tender Documents: The Tender shall consist of -

- i) Notice inviting Tender (Section -A)
- ii) WBF 2911 (i/ii)/ 2908 (Section -B)

6. Cost of Tender documents:

As stated in the attached list per set as per point 5 above. Purchase by cash payment, during working hours on all working days, for allowed cases, may be made. The cost paid is non-refundable. The allowed tenderers shall be required to pay the cost through banks and submit the copy of challan for further use, when asked for.

7. Conditional Tender:

No conditional Tender shall be entertained.

8. Right to acceptance:

The Tender inviting authority reserves the right to accept the Tender. He also reserves the right to reject one, few or all Tenders received. The decision of the authority is final, without assigning any reason whatsoever and shall be binding for all.

9. Validity for acceptance:

Offers made in Tender shall remain valid up to 90 (Ninety) days from the date of submission of Tender. No revision on any ground shall be entertained at any stage.

10. **Schedule of dates for tendering:**

Last date and time for written application or obtaining Tender documents	Up to 12.00 noon on 17.07.2018
Last date and time for grant of permission by Tender inviting authority for obtaining Tender documents	Up to 3.00 p.m. on 18.07.2018
Last date and time for purchase of the Tender documents by the permitted agencies	Up to 4.00pm on 19.07.2018
Last date and time for submission of sealed Tender papers	Up to 01.00 pm on 20.07.2018
Date and time for opening of Tenders in presence of willing Tenderers	After 2.15 p.m. on 20.07.2018

11. **Further enquires:**

The Tender inviting authority may seek clarifications and analysis of rates and inputs made in Tender offers, from Tenderers which shall have to be replied forthwith, to facilitate early finalization of acceptance orders.

12. **General:**

Mode and method for quoting rates and other input, spirit and features of the contract and all relevant aspects have been highlighted in the different section of the Tender document, which shall be governing and binding condition of the contract.

13. **Related information about the work site etc.:**

The Tenderers are advised to ascertain the site conditions fully prior to submission of Tender. They may also seek prior clarifications on various related aspects of the work. No claims on ground of insufficient knowledge on any count after submission of the Tender shall be entertained.

14. Tenderers are to be careful in making offer insertions in the Tenders and carefully go through the directions laid down in relevant section of the document.

15. Late submission of the Tender documents is not allowed.

16. Any sort of canvassing, influencing compatriot Tenderers and any other unethical act of one, few or all Tenderers is strictly prohibited. The Tender accepting authority reserves the right to take suitable actions, if found erring, which shall be binding to all.

17. **No subletting** of works by initiating any type of **sub-contract** is allowed.

18. **Statutory declarations**, to be furnished by tenderers, have been notified in relevant section of Tender documents.

19. Conditional tender will not be accepted in any case.

20. N.S.C. or K.V.P. in the Form of Earnest Money will not be entertained and in that case will be treated as cancelled.

21. Cess @Rs. 1.00% of the cost of constructional work(s) should be deducted from the bill(s) additionally apart from other statutory deduction like GST/I.T. etc. vide relevant Govt. Notifications. Rate quoted by the tenderers shall be deemed to have made the provision on his/her own accordingly.

22. All intending eligible applicant(s) is/are requested to be present personally during the time of submitting application. Authorized representative through Notary/Power of Attorney will only be allowed in absence of original applicant(s)

23. In case of Engineers' Co-operative Societies/labour contract Co-operative Societies their present status should be satisfied with submission of the following documents;-

- I. Jpto date: No objection Certificate: Issued by the Registrar/Assistant Registrar of Co-operative Societies.

- II. Supporting documents showing area of operation.
- III. Bye Laws of the Co-operative society duly approved by the Assistant Registrar of Co-operative Societies.
- IV. Name, address and signature of the present Board of Directors.
- V. Minutes of Last Annual General Meeting and Audit report of the Co-operative Society.



Executive Officer

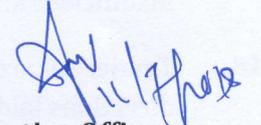
Nabadiganta industrial Township Authority

Memo No: 739/1(14)/NDITA/18

Date: 11.07.2018

Copy forwarded for kind information and with request for publicity to:-

1. The Director of Local Bodies, West Bengal
2. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata- 700091.
3. Secretary KMDA, Prasasan Bhavan, Bidhannagar.
4. Project Director, Sundarban Development Board, Mayukh Bhavan.
5. The Special Engineer, Urban Development Department, Nirman Bhaban. Bidhannagar, Kolkata- 700091.
6. The Executive Engineer 24 Parganas, Divn-II, MED.
7. Sub- Divisional Officer, Bidhannagar.
8. Municipal Commissioner, Bidhannagar Municipal Corporation.
9. Executive Engineer (PWD) Division-I, Purta Bhavan.
10. The Chief Engineer, NDITA.
11. The Executive Engineer(s), NDITA.
12. The Finance Officer, NDITA.
13. The Notice Board, NDITA.
14. Publication in our official website (www.ndita.org) & website of the Deptt. of M.A. (www.wbdma.gov.in).



Executive Officer

Nabadiganta industrial Township Authority

NIT No. 13/NDITA/2018-19 SI 01

Proforma for Bid Quotation

Name of the work: Replacement of existing LED light fittings at Fountains along with necessary accessories at the raised garden near Box bridge, near AL-BL crossing at median & under KMRC metro station under NDITA under Buy-Back process.

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE	AMOUNT (in Rs.)
1	Replacing of existing LED light fittings at the fountains by the same no. (in totalling 25 nos.) of 18W LED light fittings with periodically & automatically changing (cumulatively) light arrangement of blue, pink & egg yolk coloured, having IP 68 protection alongwith providing necessary repair of system accessories for the running condition of fountain light including all types of labour, transportation,tax & charges etc. as per direction & design of this Authority. (It must be considered that the replaced materials have to be cleared & removed as per direction of E.I.C.)	1 Job	Per Job	To be Quoted	To be Quoted

Total:- Rs.

Rupees in wards:-

Signature of the Bidder with Seal

NIT No. 13/NDITA/2018-19 SI 02

Name of the work: Operation & maintenance of water fountains at Salt Lake By-pass under NDITA, for a period of 12 (twelve) months.

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE	AMOUNT (in Rs.)
1	Periodical maintenance of fountains including servicing, clearing, repairing/changing of bulb (not required for the fountains at the raised garden near Box bridge, near AL-BL crossing at median & under KMRC metro station up to the period as instructed by the E.I.C. as these have been fitted newly) and holder, replacement of coloured paper or LED bulbs, rectification of electrical panel, replacement of nozzles, repair of pump etc. along with necessary watering arrangement as per direction of E.I.C. and including all type of taxes & Charges. a) Foam Jet fountain -4 nos. b) Cascade fountain -1 no. 5 nos. x 12 months= 60 nos	60 nos.	Per no. per month	To be Quoted	To be Quoted

Total:- Rs.

Rupees in words:-

Signature of the Bidder with Seal

NIT No. 13/NDITA/2018-19 SI 03

Proforma for Bid Quotation

Name of the work: Periodical & emergency trimming/cutting of trees at Nabadiganta Industrial Township area for a total period of one year under NDITA.

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE	AMOUNT (in Rs.)
1	Periodical Trimming/Cutting of trees (maximum up to 11 mtr from G.L.)/shrubs (minimum height of 1 mtr.) as well as on call cutting & removing of trees/branches for removing road blockage/ traffic hindrance immidiate after natural Disaster/ accident, by engaging adequate labour for the work and disposal of cutted branches etc. within the day or day after the day, beyond the area of Nabadiganta Industrial Township including costs of all tools & tackles like Axe, sickle, manual saw, machine operated saw, rope, ladder etc. and transportation charges, cess, taxes etc. Payment will be made quarterly (one quarter = 3 months)	4 Quarter	Per Quarter	To be Quoted	To be Quoted.

Total

Rupees in Words:-

Signature of the Bidder

Proforma for Bid Quotation

Name of the work: Repairing & maintenance of electrical/lighting arrangement at 215A Bus Stand (except High Mast poles), Passenger Shelter for Buses at Ring road, the electrical system from metering kiosk to interim kiosk with accessories, erected for pump & fountains etc. at Nabadiganta Industrial Township under NDITA for one year.

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE	AMOUNT (in Rs.)
1	Repairing & maintenance of electrical/lighting arrangement at 215A Bus Stand for decorative light fittings at peripheral wall and entry gates, LED light fittings & backlit light displays at Passenger Shelters for Buses (5 nos.) at Ring road, the electrical system from metering kiosk to interim kiosk (erected for pump & fountains etc.) with accessories for illuminating of lights/proper functioning of the system and daily attending the above all by 1 (one) no. skilled electrician (3 pm to 11.30pm at night) for minor maintenance readily; including all type of charges, taxes, transportations etc. as per direction of the E.I.C. & as per existing design. (Daily work report should be recorded) (Payment will be made quarterly (one quarter = 3 months)	4 Quarter	Per Quarter	To be Quoted	To be Quoted

Total:- Rs.

Rupees in words:-

Signature of the Bidder with Seal