

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

UNNYAN BHAVAN, 1ST FLOOR, BLOCK-A, SEC-II, SALT LAKE CITY, KOLKATA-700091

Memo No. 1165/NDITA/2018

Dated: 26.10.2018

NOTICE INVITING TENDER

NIT NO. 31/NDITA/2018-19

1. Sealed Quotations in Letter Head Pad, are invited by the **Executive Officer, Nabadiganta Industrial Township Authority** for the under mentioned work from bonafide, eligible and experienced Firms/Individual Contractors preferably who have successfully completed works in Govt. Department/ Local Bodies having credentials i.e. Work Orders with Completion Certificates of similar nature of work within the stipulated time.

Name of the work:	Disposal of unserviceable materials generated from different work sites under Nabadiganta Industrial Township & lying at Plot No. 13/2 & adjacent plot to it.
Value of the work to be Quoted	Rate to be quoted inclusive of all taxes & charges.
Last date and time for submission of sealed Quotation	Up to 2.30 p.m. on 02.11.2018
Date and time for opening of Quotation in presence of willing Quotationers	After 3.00 p.m. on 02.11.2018

2. Qualification of Quotationers:

The intending quotationer, may be an individual or a bonafide Co- operative Society or a firm, should possess requisite well established infrastructure to carry out similar type of work including possessions of qualified supervisors, skilled and unskilled work force and sufficient resourcefulness with adequate machineries, equipment, required for proper execution of work, being applied for. Experience in similar type of job is desirable.

3. Credentials, certificates, testimonials etc. required along with Rate Quotation and Quotation Inviting Notice:

- i) Experience certificates of similar type of completed works if any in various Govt. /Semi Govt. Organization / Statutory Body/ Local body/ Govt. undertaking Authorities.
- ii) Proof of financial capability through bank documents.
- iii) G.S.T. Registration Certificate (applicable as per usual rules), Current Professional Tax certificates (As per Annexure-XIXI, referred in Kolkata Gazette, Aug 22, 2001; vide Notification No. 2853-F.P.T. dated, Aug 22, 2001) / Income Tax Return verification form of last Assessment Year, Pan Card.
- iv) Other Tax registration documents, if any, issued by competent authority.
- v) Valid Trade License for execution of the work, issued by competent authority.
- vi) Legal documents of ownership and partnership of the applicant.

[Please seal and signature on all pages of the quotation documents and place the offered rate in Letter Head Pad mentioning proper Sl. No., both in figure and words, at appropriate spaces with seal and signature. Separate quotation must be submitted for more than one year. All in original for compare with photocopy's to be submitted (if required) to the Executive Officer, NDITA in any circumstance.]

4. Earnest Money payable along with submitted Quotation:

- i) The amount of Earnest money as mentioned against each work shall have to be submitted along with the Quotation in the form of Bank Draft drawn in favor of Nabadiganta Industrial Township Authority.

5. Conditional Quotation:

No conditional Quotation shall be entertained.

6. Right to acceptance:

The Quotation inviting authority reserves the right to accept the Quotation. He also reserves the right to reject one, few or all Quotation received. The decision of the authority is final, without assigning any reason whatsoever and shall be binding for all.

7. Validity for acceptance:

Offers made in Quotation shall remain valid up to 120 (One hundred twenty) days from the date of submission of Quotation. No revision on any ground shall be entertained at any stage.

8. General:

No overwriting is allowed. In case of mistake, single line scratch, writing correct entry adjacently and initial signature near the cutting and correct entry, to be maintained. No use of ink remover or use of white/coloured correction fluid is allowed.

9. Related information about the work site etc.:

The Quotationers are advised to ascertain the site conditions fully prior to submission of Quotation. They may also seek prior clarifications on various related aspects of the work. No claims on ground of insufficient knowledge on any count after submission of the Quotation shall be entertained.

10. Late submission of the Quotation documents is not allowed.

11. **No subletting** of works by initiating any type of **sub-contract**, is allowed.

12. Conditional Quotation will not be accepted in any case.

13. All intending eligible applicant(s) is/are requested to be present personally during the time of submitting application. Authorized representative through Notary/Power of Attorney will only be allowed in absence of original applicant(s)

ADDITIONAL TERMS & CONDITIONS

For Sl. No. 1:

- a) Successful bidder has to depute his authorized personnel to stack yard for carrying out the exact measurement before disposal of the materials.
- b) The final payable amount for disposal of materials will be considered at the quoted rate by bidder. The bidder has to pay final amount within 3 days from the date of order in the form of bank draft in favour of NDITA. No materials can be removed from the stack yard without the prior permission of the Executive Officer, NDITA.

[Handwritten Signature]
26/10/18

Executive Officer

Nabadiganta Industrial Township Authority

[Handwritten Signature]
26/10/18

Memo No: 1165/1(15)/NDITA/18

Date: 26.10.2018

Copy forwarded for kind information and with request for publicity to:-

1. The Director of Local Bodies, West Bengal.
2. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata- 700091.
3. Secretary KMDA, Unnayan Bhavan, Bidhannagar.
4. Project Director, Sundarban Development Board, Mayukh Bhavan.
5. The Special Engineer, Urban Development Department, Nirman Bhaban, Bidhannagar, Kolkata- 700091.
6. The Executive Engineer 24 Parganas, Divn-II, MED.
7. Sub- Divisional Officer, Bidhannagar.
8. Municipal Commissioner, Bidhannagar Municipal Corporation.
9. Executive Engineer (PWD) Division-I, Purta Bhavan.
10. The Chief Engineer, NDITA.
11. The Executive Engineer(s), NDITA.
12. The Finance Officer, NDITA.
13. The Notice Board, NDITA.
14. Publication in our official website (www.ndita.org) & website of the Deptt. of M.A. (www.wbdma.gov.in).
15. Publication in daily news paper(s).

[Handwritten Signature]
26/10/18

Executive Officer

Nabadiganta Industrial Township Authority

[Handwritten Signature]
26/10/18