

NOTICE INVITING TENDER

Sealed quotations are hereby invited from reputed and reliable distributors of renowned manufacturers for supply and installation of 1 (One) No. **Copier Machine**

Sl. No	Item	Quantity No.	Unit Rate Rs.	Amount Rs.	Place of supply and installation
1.	Supplying and installation of Copier Machine (Buy Back) (As per enclosed Specification)	1 No. (One)	Both in figure & Words	Both in figure & Words	ILGUS BHAVAN (CMU OFFICE)

The quoted rate shall be inclusive of all taxes & duties, delivery, fitting and installation charges. The warranty period of the machine should be mentioned in the quotation.

For distributors, Letter of Authorization (General) from the manufactures and also a Tender Specific Authorization for this tender will have to be produced along with the quotation.

The bidder must submit the self attested copy of their Trade License, VAT Registration Certificate & PAN Card along with the offer.

If the supply cannot be made within the specified period, a penalty @ 2% of the total value will be imposed upon the Agency upto 7(Seven) days for the extended period of supply. In case of failure to supply even within the extended period of 7 days, the order will be cancelled automatically without any further reference to this effect.

The sealed quotations should reach the office of Change Management Unit, ILGUS Bhavan, HC Block , Salt Lake, Kolkata 700106 within **2.00 PM** on **12.06.2017** and will be opened on the same date at **2.30 PM** in presence of the quotationers.

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reasons therefor.

Enclo. As stated.

Project Director, CMU

SPECIFICATION DIGITAL COPIER CUM NETWORK PRINTER & NETWORK COLOUR SCANNER 36 cpm:

Sl. No.	Description	Yes/No	Remarks
<u>COPIER FUNCTION:</u>			
1.	Configuration: Digital Copier cum Network Printer & Colour Scanner		
2.	Copy / Print Process: Laser Indirect Electrostatic		
3.	Developing Process: Dry Dual Component		
4.	Maximum Original Paper Size: A3		
5.	Maximum Copy Size: A3		
6.	Copy Resolution: Minimum 600 x 600 dpi		
7.	Copy Speed: Minimum 36 cpm		
8.	Zoom (variable): 25-400% (in 1% increments)		
9.	Continuous Copy: 1-9,999 copies		
10.	Duplex Copy with RADF: In-Built Automatic Both Sided Copy		
11.	Electronic Rotate Sorting: In-Built criss cross sorting / Grouping		
12.	Paper Feed: Min. 500-sheets x 2 paper tray for B5 to A3 + Min. 100 sheet bypass tray for A5 to A3 Total capacity 1,150 sheets		
13.	Touch Screen: 7" Colour LCD Touch Screen Panel (Tab Type)		
14.	Touch Screen: Info Palette Design with Widgets Function and Web Browsing facility.		
15.	Basic Memory: Minimum 2GB		
16.	HDD: 250 GB Standard		
17.	Scan-Once-Print Many		
18.	ID Card Copy: (scan twice / four times for both side of a document – copy once on single side)		
19.	4-in-1 image copy (scan twice / four times for a document – copy once on single side)		
20.	Copy can be done by platen cover open: Non Image Area removal		
21.	Rotate Copy (ignoring the orientation of the original document, i.e., Portrait to Landscape)		
<u>PRINTER FUNCTION:</u>			
22.	A3 Size Network Ready Laser Printer In-built		
23.	Print Speed: Minimum 36 ppm		
24.	CPU: 1.2 Ghz		
25.	Printer Type: PCL5e/c, PCL XL, Post Script 3 (In-Built)		
26.	Print Resolution: Minimum 1800 x 600 dpi		
27.	Post Script Function: In-Built		
28.	Various Type Of Mobile Printing: 1) QR Code Printing 2) Printing from Android Device 3) AIR Print from IOS Device 4) Mopria Print Service 5) Google Cloud Print 6) NFC Printing		
29.	Print From USB Memory: Inbuilt (Direct Print from Pen Drive)		
30.	Secure Print: In-built		
<u>SCANNER FUNCTION:</u>			
31.	A3 Size Network Ready Colour Scanner In-built		
32.	Scanning Speed: 45 opm in both colour & B/W at 300 dpi Scanning		
33.	Both Sided Scanning: the machine should capable of scan both side of the document automatically		
34.	Multi Method Send: Scan to SMB, Scan to Box, Scan to E-mail, Scan to FTP/Web DAV, Scan to USB Memory, Authentication at the time of E-mail send		
35.	Internet Fax: Built In Feature		
36.	Interface: Network Printer/Scanner Interface is Inbuilt Ethernet (10BASE-T/100BASE-TX/1000BASE-T)		

37.	Compatible Network Operating System: Windows NT 4.0, Windows 2000/Server 2003, Vista, Windows 7, Server 2008, Mac OS X (10.6 – 10.11), Linux (LPR)		
38.	Warranty: Minimum one year (manufacturer's warranty on all components and labour with one years on site support)		
39.	AMC after warranty period: Per copy/ Comprehensive maintenance cost including replacement/ repair of damaged spare parts/ replacement of Drum and Developer if required, refilling of Toner as and when required and Labour: -		
40.	Product Make: Please specify		
41.	Product Model No. and Part No.: Please specify		