

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।  
 "ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

ক্রমিক নং SUDA-222/2017/ 644

তারিখ. ০৪.০৯.২০১৭

**NOTICE INVITING TENDER**

Sealed tender in printed letter head are hereby invited by the **Director (SUDA), ILGUS BHAVAN, HC Block, Sector-III, Salt Lake City, Kolkata-700 106** from the reputed and reliable distributors/dealers of renowned manufactures for supply and installation of Computer Hardware items as per enclosed specification:

**A. Scope of Work :** Supply and installation of Hardware Items detailed below:

Sl. No.	Items	Quantity
1	Branded Desk-top Computers	2 nos
2	Branded Laptop	2 nos
3	Branded Multi function printers	1 no
4	1 TB External HDD (Seagate)	1 no
5	32 GB Pendrive (HP)	4 nos

**B. Competency :** The tendering firm should have a minimum of 5 (Five) years experience in similar nature of works. All such experience should be supported with self-attested documented credentials, testimonials and certificates. The tendering firm should have the Average Annual Turnover atleast Rs.30 lakh during the preceding three Financial Year.

**C. Payment :** The payments will be released within 15 working days on submission of bills in triplicate along with the receipted Challan only after the successful execution of the whole assignment.

**D. Job Completion Time :** 7 ( Seven) Working Days from the date of issuance of Work Order

**TERMS AND CONDITIONS**

1. The tendering firms should quote unit wise rate for all the items both in figure and words and should be inclusive of all taxes, duties, service and installation charges and the same should be valid for at least one month. The tendering firms should specify the **brand name** for all the items as per required specification.

2. The tendering firm must have proven track record and copy of the audited balance sheet of the firm for the last three years from a Chartered Accountant must be submitted with the tender.

3. The tendering firm should have VAT registration, Service Tax registration be submitted along with tender papers.

4. Latest Income Tax Clearance Certificate along with PAN in the name of the firm. and not in individual's name, should invariably be submitted along with tender papers.

5. The tender should be accompanied by earnest money of **Rs. 5,000/-** in the form of **Demand Draft** in favour of the "**Director, SUDA**. The earnest money is refundable to the unsuccessful bidders immediately. In case of successful bidder, the amount of earnest money will form a part of Security Deposit. Rest amount of security deposit totalling to be 5% will be adjusted with the Bill. The Security Deposit will be refunded after successful completion of One Year maintenance period.

6. In the event of failure to complete the work in time or not according to specification by the selected bidder or refusal to undertake the work allotted to them either expressly or otherwise, the Earnest Money and/ or Security Deposit will be forfeited and the work order will be cancelled.

7. Tenders should be quoted in two separate envelopes with superscription of Technical Bid and Financial Bid. The Envelope containing financial bid shall be opened after the bidders found eligible in the technical bid.

8. The tender should be addressed to "**Director (SUDA), ILGUS BHAVAN, H-C Block, Sector-III, Salt Lake City, Kolkata-700 106**" should be superscribed on the sealed cover containing the tender.

9. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tender without assigning any reasons thereof.

101. The sealed tender should reach this Office within 2.00 p.m. on **20.09.2017** and will be opened on the same date at 3.00 p.m. in presence of such bidder or his/her authorised agents.

Yours faithfully,



**Director, SUDA**

তারিখ. ০৪ .09.2017

ক্রমিক নং SUDA- 222/2017/ ৬৭৭/১ (১০)

**Copy forwarded for information and wide circulation to :**

- 1) **Project Director, CMU**
- 2) **C.E. MED**
- 3) **D.S (CSC) Prasashan Bhavan, KMDA.**
- 4) **Joint Director, ILGUS**
- 5) **Chief Engineer, E&M Sector, KMDA**
- 6) **Director of Local Bodies**
- 7) **Financial Adviser, SUDA**
- 8) **Finance Officer, SUDA**
- 9) **Computer Programmer, SUDA**
- 10) **Notice Board**



**Director, SUDA**

**Specification : Computer – Desktop**

**Quantity- 2 Nos**

<b>Make</b>	<b>Please Specify</b>
<b>Model</b>	<b>Please Specify</b>

<b>Sl. No.</b>	<b>Description</b>	<b>Yes / No</b>	<b>Remarks</b>
1.	<b>Processor</b> Intel		
2	<b>Processor Speed</b>  Intel PDC 4400 processor (upto 3.3GHZ he)		
3	<b>RAM</b> 4 GB DDR4 SDRAM (Not less than 2133 MHz)		
4	<b>Mother Board</b> Intel Hxx oem motherboardChipset or higher with integrated dual channel Internal Graphics and audio controller		
5	<b>Hard Disk Drive</b> 1TB or above HDD SATA (Not less than 7200 RPM)		
6	<b>Monitor</b> Not less than 18.5 inches LCD colour monitor		
7	<b>DVD R/Writer</b> Not less than 8X		
8	<b>LAN Card</b> 10/100/1000 Mbps Ethernet card With Wake on LAN and remote deployment features <b>(Standard)</b> <b>(Optional)</b> Wireless. Wi-Fi 802.11b		
9	<b>Key Board, Optical Mouse</b> <b>Key Board</b> Basic Windows keyboard with minimum 104 keys Key Board should be of same make and colour as the base PC <b>Mouse</b> 2 button optical scroll mouse Mouse should be of same make and colour as the base PC		
10	<b>Operating System</b> Pre installed Windows 10 Professional		
11	<b>Anti Virus Software</b> License Anti Virus Software With three Years (latest version)		
12	Form Factor: Micro tower		I

13	<b>Warranty</b> 3 years (manufacturer's warranty on all components with 3 years on site support)		
14.	<b>USB PORT</b> Not less than 8 Nos		
15.	<b>UPS</b> Branded Not Less than 600 VA, Minimum 15 minutes backup		
16.	<b>Manufacturing Facility</b> Manufacturing facility to be ISO 9001:2000 and ISO 14001 certified FCC class B certification UL Certification		
17.	<b>Manageability Software (bundled / downloadable for windows OS)</b> Complete System Back and Restore Software to back up System Image consisting of Operating System/Applications/Setting and Data and to restore back to same backed up state without any loss of data. The backup and restore facility to be available on the existing hard disk and external media .		

**Specification : Computer – Laptop****Quantity- 2 Nos**

<b>Make</b>	<b>Please Specify</b>
<b>Model</b>	<b>Please Specify</b>

<b>Sl. No.</b>	<b>Description</b>	<b>Yes / No</b>	<b>Remarks</b>
1.	<b>Processor</b> Intel pentum processor 3825u		
2.	<b>Processor Speed</b> 1.90GHz. or above		
3.	<b>RAM</b> Not less than 4GB DDR3 RAM (2133 Mhz)		
4.	<b>Hard Disk Drive</b> Not less than 500GB		
5.	<b>Monitor</b> 14.1 inches WLED monitor		
6.	<b>DVD-Writer</b> Internal 8X DVD+/-RW Combination Drive with dual layer write capabilities		
7.	<b>LAN Card</b> 10/100/1000 Gigabit Ethernet Network interface adapter Integrated Wireless LAN IEEE 802.11a/b/g Bluetooth		
8.	Wifi inbuilt card		
9.	<b>Camera</b> Web cam		
10.	<b>Operating System</b> Microsoft Windows 10Professional (License Version)		
11.	<b>Video Card</b> Inbuilt integrated		
12.	<b>Audio</b> Sound Chip Intel High Definition Audio Compatible 3D audio (Direct Sound 3D Support) Speaker Built in stereo Speakers Microphone Built in Monaural Microphone		
13.	<b>Battery Back Up</b> Not less than 3 hours		
15.	<b>Anti Virus Software</b> License Anti Virus with Internet Security Software for three years (latest version)		
16.	<b>Carry Case</b>		
17.	<b>Warranty</b>		

	1 year, Manufacturer onsite warranty		
18	<b>System Recovery</b> System Recovery Utility with hardware diagnostics		
19.	<b>Manufacturing Facility</b> Manufacturing facility to be ISO 9001:2000 and ISO 14001 certified FCC class B certification UL Certification		
20.	<b>Manageability Software (bundled/downloadable for windows OS)</b> Complete System Back and Restore Software to back up System Image consisting of Operating System/Applications/Setting and Data and to restore back to same backed up state without any loss of data. The backup and restore facility to be available on the existing hard disk and external media .		

**Specification : Multi function printer**

Quantity- 1 No

Processor: 600 MHz, Memory: 256 MB, DC: 10000, RMPV: 1500, Print Speed: A4-22 ppm, Letter-23 ppm, A5: 38 ppm, Res: 600x600 dpi, Copy Speed: 21 cpm, Scan Speed: 10 ppm, USB, Lan, Wireless, ADF: 35, Input: 150, Output: 100, CF218A (1.4 K), CF219A (12K)