



सत्यमेव जयते

**Government of West Bengal
Urban Development Department
Office of the Executive Engineer
Bidhannagar Municipal Services Division
Sech Bhawan: Kolkata-700091**


ABRIDGE TENDER NOTICE- NO.07 OF 2012-13

Notice Inviting Tender No. 07 of 2012-13 of Executive Engineer, Bidhannagar Municipal Services Division/

Sealed Tender is hereby invited for & on behalf of Governor of West Bengal by the Executive Engineer, Bidhannagar Municipal Services Division, Urban Development Department from eligible bonafide, reliable and resourceful contractors having sufficient experience in execution of similar type of work in prescribed proforma for the work:

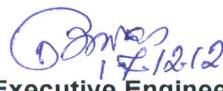
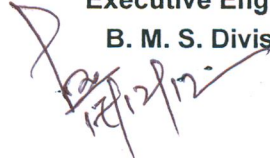
“Repairing and renovation of office space accommodation for West Bengal Women Development undertaking at ground floor of Sech Bhawan under BMS Division.”

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|--|---|
| i) Estimated Amount : | Rs. 12,64,974/- |
| ii) Cost of Tender Document: | Rs.1, 005/- |
| iii) Earnest Money: | Rs.25, 300/- |
| iv) Time allowed: | 3(Three) months. |
| v) Last Date of application for Purchase of Tender Document: | 14.01.2013.up to 03.00P.M. |
| vi) Last Date of purchase of contract Document: | 16.01.2013 up to 03.00P.M |
| vii) Last Date of Dropping Tender in Sealed Cover in Drop Box at Office Chamber of the Executive Engineer. | 18.01.2013 up to 02.00P.M. |
| viii) Date of Opening Tender in the Chamber of the Executive Engineer preferably in presence of Agencies: | ON 18.01.2013 IMMEDIATELY AFTER 02.00P.M. |


18/12/12
Executive Engineer,
B.M.S. Division

- 2) a) Spaprte Tender should be submitted for each work, as per attached list, in sealed cover superscribing the name of the work on the envelope and addressed to the proper authority.
b) Submission of Tender by Post is not allowed.
c) The Tender documents and other relevent particulars (if any) may be seen by the intending Tenderers of by their duly authorized representatives during office hours between **11.00 A.M and 04.00 P.M.** on every working day, till **14.01.13** in the office of the Executive Engineer, B. M. S. Division.
- 3) a) Intending Tenderers should apply for Tender papers in their respective Letter Heads enclosing **attested copies** of the following douments, originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to produced on demend, as and when necessary from to from **11.30 A.M. on wards.**
b) **ST and PT clearance certificate and IT PAN valid at least up to the date of opening** of the Tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
c) **Completion Certificate / Payment Certificate(s) for one single similar work worth at least 50% of the value of the work for which Tender Papers is desired, excecuted within last 5 (five) years (to be determined from the actual year of completion, considering current financial year as Year - 1).**
d) Government Order indicating Fixed Security Deposit (if any).
e) Eligibility Certificate issued by the A.R.C.S. (for Engineers' Co-operatives and Labour Co-operatives).
f) A statement showing number and value of works presently under execution by the Tenderer under the Government Department / Organization as stated hereunder.
g) **Dclaration by the applicant to the effect that there is no other applications for Tender paper for work in the NIT in which he / she / they has / have common interesat. Failure to produce any of the above documents may be considered good and suifficient reason for non-issuance of tender paper.**
- 4) Credentials of work executed under Irrigation & Waterways Department will be accepted. Credentials of work executed under Public Works Department / Public Works (Roads) Department / Public Health Engineering Department, Zilla Parishads, WBHIDCO, Central Government Departement, Mackintosh Burn LTD., Westinghouse Saxby Farmer LTD., Buildings / Abasons for Building / Masonry Works, S & P Works; Carpentry etc. Works may be given preferences for works related to Routine Maintenance Works, **Completion ceretificates, containing neame of work, tender number, actual year of completion (as per MB) and gross final value of works, are to be issued by competent authority as per prevalling norms, Such ceretificates are to be countersigned by the Executive Engineers of the State Government Department, if those are issued by some other authority.**
a) Mackintosh Burn Ltd., Britania Engineering Ltd., and Wstinghouse Saxby Farmer Ltd. Will enjoy 10% price preference for the purpose of evaluation of tenders, in terms of G.O. No.1110/1(500)-F dated 10.02.06 of the Finance Department.
Any supperssion / misrepresentation of fact may / will debar the applicant from participating in any tender under the Devison / Circle for at least 3 (three) years from the date of detection, in addition to such other penal action as the
- 5) Intending tenderer not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next Superior Officer. Concerned Superintending Engineer / Special Engineer will be the Appellate Authoruity for these Tenders; Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such Authority within two working days after the date of issue of tender paper, a copy of such communication should also be submitted to nthe Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.
a) Tender paper can be had by the shortlisted intending tenderers or by their duly authorised representatives, on cash payment of requisite amount (non-refundable) from the office of the Executive Engineer as decided by the Engineer-in-Charge.
b) No tender paper will be supplied by Post
c) No tender paper will be issued on the date of opening of tenders and after expdiry of date and time mentined in the Notice.
- 6) Before submitting any tender, the intending tenderers should make themselves acquainted, throughly, with the local conditions prevalling, by actual inspection of the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, nature of soil, availability of local labourers afterwards, in this connection the intending tenderers may contact the office of the undersigned upto **14.01.13** , between 11.30 A.M. and 04.30 P.M. on any working day.
- 7) Earnest Money, as noted in the list of works, in the from, other than those mentined below, will be accepted.
a) Receipted Challan of Reserve Bank of India or Treasury showing the deposit to be credited under the Head 'P.W.Deposit' in favour of Executive Engineer, B. M. S. Division.
b) Government Secutity / NSC / KVP's duly npledged to the Executive Engineer, B. M. S. Division
c) Crossed Bank Draft / Deposit at call Receipt, Banker's Cheque opf any scheduled Bank in the locality in favour of the Executive Engineer, B. M. S. Division
d) **No adjustment of any sort of above mentined Earenest Money previously deposited for other works will be considered. Tender without the specified Earnest Money will be treated as informal.**
- 8) **Earnest Money for works, as noted in the list of work, will have to be deposited by the contractors, Unemployed Engineers' Co-operatives & Labour Co-operatives with the tender. Any body desirous of exemption from depositing Earnest Monay, is to furnish along with his / her Tender, self attested copy of document exempting him / her from depositing Earnest**
- 9) All works to be executed as per guideline of P.W.D. schedule and as per specification as mentioned in relevant I.S. codes. Test certificate of different materials (e.g. steel,cement, wood etc.) before using of materials and different other necessary test after completion of work (e.g. cube test/crushing strength test etc.) to be produced as and when asked by the concerned S.D.O. to the agency from the end of Department and no separate charge will be paid by the departement to the agency for this purpose.
- 10) The tenderer should quote the rate both in figures and in words on the basis of percentage above / below or At Par on the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form.
The Rate should be quoted in one single hand writing and preferably with the same ink. Rates quoted in different hand writing shall be treated as informal.
- 11) Any tender containing over writing is liable to be rejected. All corrections are to be attested under the dated signature of the Tenderer without which tender may be informal.

- 12) When a Tenderer signs his/her Tender in and Indian Language, the total amount tendered should also be written in the same language, in the case of illiterate Tenderer, the rates tendered should be attested by a witness.
- 13) The tenderer who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his/her competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.
- 14) Any later or other instrument submitted, separately, in modification of the sealed tender may not be entertained.
- 15) The Tenderer should submit at the time of submission of his/her tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to be rejected.
- 16) Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to be summarily
- 17) VAT Sales Tax, Royalty, Building Working Cess and all other statutory Levy / Cess etc. will have to be borne by the Contractor (he/she will have to produce necessary documentary evidence of his/her having done so at the time of receiving the final payment for the work) Cess @ 1% will be deducted from contractors' bill as per norms.
- 18) The Tender Accepting Authority does not bind himself/herself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.
- 19) The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his/her/their analysis to justify the rate quoted
- 20) The Tenders will be opened, as specified in the list of works, in presence of the participating tenderers or their duly authorised representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.
- 21) The successful tenderer will have to execute the duplicate / triplicate / quadruplicate copies of his/her tender which will have to be obtained by additional cash payment in the office of the Executive Engineer, B.M.S. Division, within 7(seven) days from the date of receipt of the intimation of acceptance of his tender, failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
- 22) If any tenderer withdraws his/her tender before its acceptance or refuses / fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal / refusal / failure, he/she/they shall be disqualified for submitting any tender in this Division / Circle for a minimum period of one year and his/her case will be referred to the Government for order as to what further action will be taken against him/her.
- 23) The successful tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- 24) Materials such as Cement, Steel materials, R.C.C. Hume Pipes, M.S. Sheet Piles, etc., if available in stock, will be issued by the Department to the Contractor for the work as per issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied departmentally to the contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the issue Rate for such material will be fixed by the Engineer-in-Charge, value of which shall be recovered by the department. Although Executive Engineer (Engineer-in-Charge) will be the final authority about Issue / Purchase of such materials and his/her decision will be final and binding about it.
- 25) **In the following cases a tender may be declared informal and unacceptable.**
- a) **Correction, alterations, additions, etc. if not attested by the Tenderer.**
- b) **Earnest Money in the form of N.S.C. / Government Security etc. not held by the tenderer and not properly pledged, Earnest Money in form of T.R. Challan, D.C.R./Demand Draft, etc. which are short deposited and/or not deposited in favour of**
- c) **If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, etc. in page -2 and other pages as are required to be filled in.**
- d) **If the specified pages of the Tender Document are not signed by the tenderer.**
- e) **If the tender is not submitted in Cover properly sealed and the name of the work is not indicated on the cover.**
- 26) For the return of the Earnest Money of the unsuccessful Tenderer(s), he/she/they is/are to apply for the same to the Executive Engineer, B.M.S. Division giving the reference to the work, N.I.T. No., date of tender, amount and mode of Earnest Money deposited - all in a complete form. The Earnest Money of all tenderers other than the lowest tenderer in each case, may be refunded, after acceptance of the rate in the comparative statement, as early as possible.
- 27) To verify the competency, capacity and financial stability of the intending tenderer(s), the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
- 28) The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
- 29) **Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT, Tender Paper Issuing Authority may issue Tender Paper for any serial even though it may not be referred by the applicant.**
- 30) **For Corrigendum, if any Office Notice Board should be followed.**


 Executive Engineer
 B. M. S. Division


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**Executive Engineer
B. M. S. Division**

Memo No. 6-29A/2282

Dated: 17.12.12

Copy forwarded for information & necessary action to:

- ✓ 1) The Principal Secretary, Urban Development Department, Govt. of West Bengal Nagarayan, Salt Lake, Kolkata.
- 2) The Chief Engineering Advisor, Urban Development Department, (Salt Lake Project), Sech Bhavan, Salt Lake Kolkata-700 091.
- 3) The Chief Engineer-I, I & W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 4) The Chief Engineer-II, I & W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 5) The Chief Engineer-(D & R), I & W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 6) The Chief Engineer-Subarnarekha Barrage Project, I & W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 7) The Special Engineer, Salt Lake Reclamation & Development Circle, Salt Lake, Kolkata-700 091.
- 8) The Administrator, Bidhannagar, Urban Development Department (Salt Lake Project) Salt Lake, Kolkata-700 091.
- 9) The Superintending Engineer, Investigation & Planning Circle-I, I & W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 10) The Superintending Engineer, Investigation & Planning Circle-II, I & W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 11) The Superintending Engineer, Metropolitan Drainage Circle, I & W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 12) The Superintending Engineer, Greater Calcutta Drainage Circle, I & W Directorate, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 13) The Superintending Engineer, Eastern Circle, I & W Directorate, 11-A, Free School Street, Kolkata-87.
- 14) The Superintending Engineer, Western Circle-I, I & W Directorate, 11-A, Free School Street, Kolkata-87.
- 15) The Superintending Engineer, Western Circle-II, I & W Directorate, Medinipur, Dist-Paschim Medinipur.
- 16) The Superintending Engineer, P.W.D. Presidency Circle-I, New Secretariat Building, Kolkata-700 001.
- 17) The Superintending Engineer, P.W.D. Presidency Circle-II, Commissariat Road, Kolkata-700 022.
- 18) The Superintending Engineer, P.W.D. Western Circle-I, Purta Bhavan, Court Compound, Burdwan.
- 19) The Superintending Engineer, P.W.D. Western Circle-II, P-5, C.I.T. Road, Kolkata-700 014.
- 20) The Superintending Engineer, P.W.D. Central Circle, Berhampur Dist. Murshidabad, Pin-742101.
- 21) The Superintending Engineer, P.W.D. Southern Circle, P-16, Indian Exchange Place, Kolkata-700 073.
- 22) The Superintending Engineer, P.W.D. Eastern Circle, 45, Ganesh Chandra Avenue, Kolkata.
- 23) The Superintending Engineer, P.W.D. Northern Circle, Purta Bhavan, Hakim Para, Near Town Club, Pin-735101.
- 24) The Director of Designs, Central Design Office, I & W Directorate, Jalsampad Bhavan, Salt Lake Kolkata-700 091.
- 25) The Executive Engineer, Salt Lake Reclamation Division, Sech Bhavan, Salt Lake, Kolkata-700 091.
- 26) The Executive Engineer, Salt Lake Construction Division, Sech Bhavan, Salt Lake, Kolkata-700 091.
- 27) The Executive Engineer, Central Mechanical Division, Sech Bhavan, Salt Lake, Kolkata-700 091.
- 28) The Executive Engineer, Bidhannagar Division-I, P.W.D., Purta Bhavan, Salt Lake, Kolkata-700 091.
- 29) The Executive Engineer, Bidhannagar Division-II, P.W.D., Purta Bhavan, Salt Lake, Kolkata-700 091.
- 30) The Executive Engineer, P.W.D., City Division, Writer's Building, Kolkata-700 001.
- 31) The Executive Engineer, P.W.D., Central Kolkata Division-I, 3-Commissariat Road, Hastings, Kolkata.
- 32) The Executive Engineer, Howrah Irrigation Division, 11-A, Mirza Galib Street (top floor), Kolkata-700 087. cover from him in due and in early time.
- 33) The Executive Engineer, Suburban Drainage Division, Jalsampad Bhavan, (7th floor) Salt Lake, Kolkata-700 091.
- 34) The Executive Engineer, Metropolitan Drainage Division-I, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 35) The Executive Engineer, Metropolitan Drainage Division-II, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 36) The Executive Engineer, Calcutta Drainage Out-fall Division, Jalsampad Bhavan, Salt Lake, Kolkata-700 091.
- 37) The Executive Engineer, Canals Division, 11-A, Free School Street, Kolkata-87.
- 38 - 46) The SDO / Salt Lake Roads Sub-Division / Salt Lake Drainage Sub-Division / Salt Lake Reclamation Sub-Division-I / Salt Lake Reclamation Sub-Division-II / Salt Lake Survey Sub-Division / Salt Lake Water Supply Sub-Division / Salt Lake Sewerage Sub-Division / Salt Lake Electrical Sub-Division / Salt Lake Mechanical Sub-Division. 47-49) To Divisional Accounts Officer/Establishment Section & Office Notice Board of this office.

**Executive Engineer
B. M. S. Division**

[Signature]
17/12/12