

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

Memo No.SUDA-70/2018/724(7)

তারিখ: 08.2018

NOTICE INVITING TENDER

State Urban Development Agency (SUDA) invites Notice Inviting Tender for Urban Development & Municipal Affairs Department from Sealed tenders are hereby invited from reputed and reliable service provider of renowned manufacturers/bonafide Agencies/Dealers for Annual Maintenance of Hardware (Printer, Scanner, Plotter, UPS) as per enclose list the office of SUDA at ILGUS Bhavan Premises, Salt Lake with the following terms and conditions

1. The rate should be quoted for attachment sheet
2. The selected Agency should have to execute a formal agreement in prescribed format for the work.
3. The contract will be valid for 1 (one) year
4. The rate quoted should be inclusive of all taxes, duties, delivery charges, incidental charges etc. complete
5. The offer of the agencies, who have no work experience in Kolkata and no office in Kolkata for a minimum period of 5 (five) years, will not be considered.
6. Accepting authority does not bind himself to accept the lowest quotation and reserves the right to reject any or all the quotations received without assigning any reason what-so-ever and also reserves the right to split up the order among different agencies, if necessary.
7. Payment will be made on Quarterly basis on completion of work and subject to the satisfaction of competent authority Deputy Secretary of UD & MA Department..
8. The spares, if required for replacement shall be supplied by the Agency. Cost thereof should also be included in the quoted rate.
9. The Operating systems and other software's already in the machine or otherwise shall be reinstalled by the agency, if required.
10. The agency should produce all relevant credentials and documents (xerox copy) along with the original for verification by this office at the time of quotation.
11. Working day is 24X7 and the agency/Engineer should attend on any day.
12. The engineer will be reporting to the Deputy Secretary of this Department time to time.
13. During the AMC period the engineer may have to shoulder additional responsibility in terms of repair, re-configuration, re-installation, re-commissioning, integration etc including those alike which are not specified in the scope of work as and when necessary at no extra cost.

The sealed quotations should reach the office of State Urban Development Agency (SUDA), ILGUS Bhavan, HC Block, Sector III, Salt Lake, Kolkata 700106 within 1.00 PM on 24.08.2018 and the same will be opened at 2.00 P.M on 24.08.2018 The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason therefor

*D. P. Karanam*  
D. P. Karanam  
Director, SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

### 1. PRINTER

SL. NO.	ITEM	QUANTITY	Rate	Amount with (GST)
1	P 1566	22		
2	HP LaserJet 1022	8		
3	1606 DN	9		
4	HP PRO MFM	3		
6	M 2727 NF	5		
7	P 1108	13		
8	HP LASER JET 1505	3		
11	HP Color LaserJet CP 1515N	3		
12	HP Color Laser Jet CP 2025	3		
13	<b>JET T 770 (PLOTTER)</b>	<b>2</b>		
14	<b>T 2500(PLOTTER)</b>	<b>1</b>		
15	HP LaserJet 1020	2		
<b>TOTAL</b>		<b>74</b>		

### 2. SCANNER

SL. NO.	ITEM	QUANTITY	Rate	Amount with (GST)
1	HP Scanjet G4010	4		
2	HP Scan Jet 200	5		
<b>TOTAL</b>		<b>9</b>		

### 3. UPS

SL. NO.	ITEM	QUANTITY	Rate	Amount with (GST)
1	APC UPS	110		
2	2KVP ONLINE APC UPS	2		
<b>TOTAL</b>		<b>112</b>		